|  |  |
| --- | --- |
| **CENTRE FOR WATER RESOURCES DEVELOPMENT AND MANAGEMENT****KUNNAMANGALAM(PO), KOZHIKODE – 673 571** | Paste Passport Size Photo |
| 1.Post applied for: |
| 2. a) Advt. No: | Date: |
| 3.NAME (in CAPITALS):Expansion of initials: |
| 4.Father’s/Husband’s Name: |
| 5. a) Address for Communication  (in CAPITALS) | b) Permanent Address (in CAPITALS) | c) Nationality: |
| PIN

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |

Phone No: | PIN

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |

Phone No: | d) Sate of Domicile: |
| e) Place of Birth (District): |
| f) Religion: |
| g) Caste(SC/ST/OBC): |
| 6. a) Date of Birth in Christian era(date,month,year): D D M M Y Y

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |

 | b) Sex (M/F): |
| 7. a) Present Job: b) Employer: c) Salary: |
| 8. Professional affiliations if any: |
| 9. Languages known: |
| 10. Educational Qualifications, commencing from matriculation (Copies of Certificates and mark lists to be attached) |
| Exam/Degree | Institution | From | To | Name of Board/University | % of Marks | Year | Class/Division |
|  |  |  |  |  |  |  |  |

|  |
| --- |
| 11. Experience/Training(in chronological order): |
| Designation and Nature of Duties | Name of Employer  | From | To | Salary Drawn | Reason for leaving |
|  |  |  |  |  |  |
| 12. Pay expected and complete details if pay is to be allowed more than minimum of the scale of pay applicable to the post applied for |
| 13. If selected, how soon will you be able to join duty |
| 14. Persons(not relatives) to whom references regarding the applicant’s work and conduct can be made |
| a) Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Positions \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | b) Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Positions \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 15. List of Certificates/testimonials attached (one testimonial to be from the employer/Head under whom the applicant served/studied) |
| 16. Any other relevant information, the candidate wishes to furnish (attach separate sheet if needed) |
| I hereby declare that the entries in this form are true to the best of my knowledge and belief.Place \_\_\_\_\_\_\_\_\_\_\_\_Signature of the Applicant\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_\_\_\_ |

**INDEX CARD**

|  |  |
| --- | --- |
| Post Applied for: | Name (Block Letters): |
| Discipline/Department: | Postal Address: Pin

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |

 |
| Date of Birth: |
| Age (as on 1St Jan. of Current Year)  |
| **Educational Qualifications** |
| Degree | Year of Passing | Class/Division | % of Marks | University/Institute |
|  |  |  |  |  |
| **Experience:**  |
| Post held | Organization | From | To | Years | Months |
|  |  |  |  |  |  |
|  | Total |
|  | **Signature of the Applicant** |
| (To be completed by the candidate and enclosed with the application. Since this Index card is a self-contained document, additional sheets should not be enclosed. If the space provided is insufficient, give only the most relevant information and accommodate within available space) |
| FOR OFFICE USE ONLYRemarksChecked by \_\_\_\_\_\_\_\_\_ Verified by \_\_\_\_\_\_\_\_\_\_ |