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1. Third Generation computers are built with _____.
   - (A) Vacuum tubes
   - (B) Transistors
   - (C) Integrated Circuits (ICs)
   - (D) VLSI

2. Pick out correct secondary storage device from the following :
   - (A) Hard disk
   - (B) RAM
   - (C) ROM
   - (D) EPROM

3. 1 Penta Byte = _____.
   - (A) 1024 Giga Byte
   - (B) 1024 Tera Byte
   - (C) 1024 Era Byte
   - (D) 1024 Zetra Byte

4. One of the following is not an input device :
   - (A) Mouse
   - (B) Scanner
   - (C) Optical Mark Reader (OMR)
   - (D) Plotter

5. One of the following is not a correct Data Base Management Software :
   - (A) .NET
   - (B) MS Access
   - (C) ORACLE
   - (D) INGRESS

6. A rectangle is used in a flow chart to represent _____.
   - (A) Decision
   - (B) Input
   - (C) Terminal
   - (D) Processing

7. Pick out one of the Object Oriented Programming (OOP) Language from the following programs :
   - (A) WINDOWS
   - (B) LINUX
   - (C) COBOL
   - (D) SQL

8. A spreadsheet similar to MS Excel in **Open Office.org** is _____.
   - (A) Calc
   - (B) Lotus 1-2-3
   - (C) Draw
   - (D) Impress

9. What is the full form of ODBC ?
   - (A) Open Data Base Computer
   - (B) Open Data Base Connectivity
   - (C) Object Data Base Computer
   - (D) Object Data Base Connectivity

A

3

10. One of the following is not a Web Browser :

   (A) Mosaic   (B) Opera   (C) Mozilla Firefox (D) Redcliff

11. How many rows are there in MS Excel 2003 ? _____.

   (A) 65356   (B) 63556   (C) 65536   (D) 66536

12. What will happen when we press 'Shift + Tab' keys in MS Excel ?

   (A) Cursor will move one cell right   (B) Cursor will move one cell left

   (C) Cursor will move one cell up   (D) Cursor will move one cell down

13. The command for adjusting height of the row will take from _____ menu.

   (A) Format   (B) Insert   (C) Tools   (D) None of these

14. The maximum width of a column in MS Excel is _____.

   (A) 254   (B) 255   (C) 256   (D) 257

15. The command used to clear the screen in DOS :

   (A) clear   (B) cls   (C) clscreen   (D) None of these

16. DEL command is used in DOS to _____.

   (A) Delete files   (B) Delete contents (C) Delete directory (D) None of these

17. Which key is to be pressed for moving one slide after another during a slide presentation in MS Power Point ?

   (A) Ctrl+K   (B) Ctrl+N

   (C) Down Arrow key   (D) None of these

18. How can we edit a chart in MS Power Point 2003 ?

   (A) Triple click the chart object   (B) Double click the chart object

   (C) Click and drag the object   (D) None of these

19. 'LEN' function in MS Excel is used to _____ .

(A) return the number of characters in a file

(B) return the number of characters in a text string

(C) return the length of a document

(D) return the length of a file

20. What is the full form of ULSI ?

(A) Very Large Scale Integration   (B) Ultra Large Scale Institute

(C) Ultra Large Scale Identification   (D) Ultra Large Scale Integration

21. 'Sort' command in MS Excel 2003 can be taken from _____ Menu.

(A) Data   (B) Format   (C) Tools   (D) Edit

22. Facebook is an example of _____ website.

(A) Blog   (B) Search Engine

(C) Phish site   (D) Social Networking

23. One of the following is not an application software :

(A) Adobe Photoshop   (B) Corel Draw

(C) Windows   (D) Tally

24. File extension of MS Access 2003 file is _____ .

(A) .ppt   (B) .xls   (C) .doc   (D) .mdb

25. One of the following is not an Antivirus software :

(A) Netscafe   (B) Avira   (C) JohnMcAfee   (D) Nortran

26. SQL command for creating a new table :

(A) INSERT TABLE   (B) CREATE TABLE

(C) DRAW TABLE   (D) None of these

27. 'DELETE' command in SQL is used to _____.

    (A) delete a file   (B) delete a table

    (C) delete an image   (D) delete data from a database

28. What is the full form of HTML ?

    (A) Hyper Text Main Language   (B) Hyper Text Markup Language

    (C) Hyper Text Mark Language   (D) None of these

29. The command in Linux 'echo' is used to _____.

    (A) display message on screen   (B) display the date and time

    (C) display a command   (D) None of these

30. Which is the short cut key used in MS Excel to create formula to sum all of the above cells ?

    (A) Alt + F   (B) Ctrl + F   (C) Alt + =   (D) Ctrl + =

31. Ribbon indicator is used to control _____.

    (A) lengthwise movement of ribbon

    (B) up and down movement of ribbon

    (C) automatic reverse movement of ribbon

    (D) None of these

32. The letter 'Z' is typed by using _____ finger.

    (A) small finger   (B) fore-finger   (C) middle finger   (D) ring finger

33. What is the size of 'Brief' type carriage in a typewriter ?

    (A) 80   (B) 100   (C) 140   (D) 180

34. One of the following is not used as typeface in a typebar :

    (A) Mica   (B) Script   (C) Gothic   (D) Premier

35. How many types of keyboards are used in a typewriter ?

(A) 2   (B) 3   (C) 4   (D) 5

36. One of the following is not an example of 'Home Key' :

(A) h   (B) a   (C) ;   (D) j

37. How many ways we can move carriage to right side ?

(A) 1   (B) 2   (C) 3   (D) 4

38. What is the correct salutation used while we start an address with the word 'Messrs' ?

(A) Sir   (B) Madam   (C) Sirs   (D) None of these

39. Complimentary close generally used in a business letter is _____.

(A) Yours lovingly   (B) Yours sincerely

(C) Yours affectionately   (D) Yours faithfully

40. What is true in the case of 'Guide keys' in Malayalam typewriter ?

(A) Second key in the left side top row.

(B) Second key in the right side top row.

(C) Second key in the left and right side of the main row.

(D) Second key in the left and right side of the bottom row.

41. What is the size of right side margin of Business letter ?

(A) 5   (B) 10   (C) 15   (D) None of these

42. How many space will leave after 'Apostrophe' ?

(A) 1   (B) 2   (C) No space   (D) None of these

43. What is the line space used while typing 'Commercial Work' ?

(A) 1   (B) 2   (C) 3   (D) None of these

44. Where will we type the word 'URGENT' on a cover ?

    (A) Top middle of the cover   (B) Top right of the cover

    (C) Top left of the cover   (D) Anywhere on a cover

45. The words 'His Excellency' will be typed before the designation :

    (A) President   (B) Governor   (C) Collector   (D) Chief Minister

46. How many scales on a typewriter ?

    (A) 1   (B) 2   (C) 3   (D) 4

47. In an Official Letter the space provided after complimentary close is used for _____.

    (A) Company Name   (B) Signature

    (C) No use   (D) None of these

48. What will happen when we press 'dead keys' ?

    (A) Carriage will move half space towards left

    (B) Carriage will move one space towards left

    (C) Carriage will not move

    (D) Nothing will happen

49. Capital letter 'C' denotes which number ?

    (A) 100   (B) 1000   (C) 10000   (D) None of these

50. What is the expansion of abbreviation 'Hony.' occurring in official correspondence ?

    (A) Honey   (B) Honestly   (C) Honorary   (D) None of these

51. The title of the presently working document is contained in the _____ .

    (A) Task Bar   (B) Title Bar   (C) Status Bar   (D) Menu Bar

52. How many Browse Buttons contained in the Browse Button Menu ?

    (A) 2   (B) 4   (C) 8   (D) 12

53. What is the default bottom margin in the Page Setup Window ?

    (A) 1"   (B) 1.25"   (C) 1.5"   (D) None of these

54. 'Page Down' key is an example of _____ key.

    (A) Scrolling key   (B) Navigation key (C) Function key   (D) None of these

55. One of the following is the correct method to select Entire document :

    (A) Hold shift and click in the left margin

    (B) Hold shift and click in the right margin

    (C) Hold Ctrl and click in the right margin

    (D) Hold Ctrl and click in the left margin

56. What is the shortcut key for 'redo' ?

    (A) Ctrl + Y   (B) Ctrl + Z   (C) Ctrl + I   (D) Ctrl + R

57. What is the correct method to save a file as web page ?

    (A) Type the file in the web page and save

    (B) Create web page and save

    (C) Create the file and save as webpage by selecting file type from the save window

    (D) None of these

58. 'All Caps' option can be taken from _____ Window.

    (A) Format   (B) Drop Cap   (C) Change Case (D) Font

59. One of the following is not a correct margin option :

    (A) Margin   (B) Gutter   (C) Page Margin (D) Mirror Margin

60. How many maximum lines can drop by using Drop Cap option ?

    (A) 8   (B) 10   (C) 3   (D) 2

61. tOGGLE cASE is the option in the _____.

    (A) Change Case   (B) Formatting Case

    (C) Edit case   (D) None of these

62. How many paragraph indents are there in Word 2003 ?

    (A) 1   (B) 2   (C) 3   (D) 4

63. One of the following is not a correct line option :

    (A) Multiple   (B) Exactly   (C) Double   (D) Triple

64. What is true in the case of 'Bar' Tab ?

    (A) Inserts Horizontal line in document

    (B) Inserts vertical line in document at the tab stop

    (C) Inserts Bar in document at the tab stop

    (D) None of these

65. Arial is one of the _____.

    (A) Style   (B) Type   (C) Font   (D) Format

66. What is the correct step for inserting a Cell ?

    (A) Table → Insert → Cell   (B) Table → Cell → Insert

    (C) Cell → Insert   (D) Format → Cell

67. One of the option is not available from the 'Tables and Borders' Tool bar :

    (A) Insert Table   (B) Border Color   (C) Outside Border   (D) Line Color

68. 'Insert → Page Break' is used to insert _____.

    (A) A break in a page   (B) A new page

    (C) A new sheet   (D) A new break

69. When we set 'Right' tab text appears to the _____ of the tab stop.

    (A) Right   (B) Left   (C) Center   (D) None of these

70. 'Reference' command can be taken from which menu ?

(A) Insert   (B) Format   (C) Table   (D) File

71. Which is the correct step for taking 'Mail Merge' ?

(A) Format → Letters → Mail Merge

(B) Tools → Mail Merge → Letters and Mailing

(C) Tools → Letters and Mailing → Mail Merge

(D) Tools → Mailing → Mail Merge

72. What is the shortcut key for '1.5 line spacing' ?

(A) Ctrl + 1   (B) Ctrl + 1.5   (C) Ctrl + 2   (D) Ctrl + 5

73. 'Find' command is in which menu ?

(A) Edit   (B) View   (C) File   (D) Tools

74. E-mail is one of the options of _____.

(A) Insert   (B) Format   (C) Tool bar   (D) None of these

75. What is the maximum Zoom size in MS Word 2003 ?

(A) 150   (B) 200   (C) 500   (D) None of these

76. To move to the end of the document, press the _____ key(s).

(A) Down arrow   (B) End

(C) Ctrl + Down arrow   (D) Ctrl + End

77. When you save a file as a webpage, Word converts the document into _____.

(A) HTML   (B) JAVA   (C) PERL   (D) UNIX

78. One of the following is not the Border option from 'Borders and Shading' window :

(A) 3 - D   (B) Shadow   (C) Shade   (D) None

79. 'Extend Selection' tab can be activated from Status bar. It shows one of the following word :

    (A) REC   (B) ETX   (C) TEX   (D) EXT

80. One of the following Font size cannot be selected from Tool Bar :

    (A) 11   (B) 12   (C) 13   (D) 14

81. Who designed the Postage Stamps for Brazil to honour the 100 years of Indian cinema ?

    (A) Satya Raj   (B) Ashwin Ramanathan

    (C) Indranil Bhattacharya   (D) Sonu Nigam

82. Who has been appointed as the goodwill ambassador of 35th National Games Kerala ?

    (A) Ajith Doval   (B) Kapil Dev

    (C) Sachin Tendulkar   (D) Suresh Kalmadi

83. The movie 'Slum Dog Millionaire' is adopted from which of the following novels ?

    (A) The Glass Palace   (B) A Passage to India

    (C) Johnny gone down   (D) Q and A

84. Which day is observed as 'Leprosy Eradication Day' ?

    (A) November 30th (B) January 30th

    (C) March 21st (D) December 31st

85. Which was the first computerised Panchayat in Kerala ?

    (A) Vellanad   (B) Maradi

    (C) Valarpattanam   (D) Kottarakkara

86. Who started the State Transport Service in Kerala ?

    (A) Sree Moolam Thirunal   (B) Sri Chithirathirunal Ramavarma

    (C) Sardar K.M. Panicker   (D) C.P. Ramaswami Iyyer

87. Who wrote the book 'Sooryakanthi' ?
   (A) O.N.V. Kurup   (B) G. Sankara Kurup
   (C) M.T. Vasudevan Nair   (D) Appu Nedungadi

88. Which was the first wild life Sanctuary in Kerala ?
   (A) Periyar   (B) Silent valley   (C) Thekkady   (D) Peechi

89. Who founded 'Satya Shodak Samaj' ?
   (A) Swami Dayananda Saraswathi   (B) Jyothika Phule
   (C) M.G. Ranade   (D) Atmaram Pandurang

90. Which place is known as the Holland of Kerala ?
   (A) Punaloor   (B) Wayanad   (C) Kanjikode   (D) Kuttanad

91. Which was the only session of Indian National Congress presided by Mahatma Gandhi ?
   (A) Belgaum   (B) Guwahati   (C) Allahabad   (D) Kakinada

92. Who called Kumaravasan as 'Viplavathinte Sukranakshatram' ?
   (A) Vallathol   (B) Sree Narayana Guru
   (C) Joseph Mundassery   (D) Chattambi Swamikal

93. Who founded 'Atma Vidhya Sangam' ?
   (A) Vagbadananda   (B) Ramakrishna Pillai
   (C) Sahodaran Ayyappan (D) Kumaravasan

94. Where is the historical site 'Puralimala' situated ?
   (A) Edakkal cave   (B) Bakkel fort   (C) Thalassery   (D) Kasaragode

95. Which among the following was the venue of the INA trial ?
   (A) Calcutta High Court   (B) Supreme Court
   (C) Federal Court   (D) Red Fort

96. The National Anthem of India 'Jana Gana Mana' was first sung at :

    (A) Mumbai 1912   (B) Calcutta 1911   (C) Delhi 1911   (D) Mumbai 1911

97. Who among the following played a dominant role in the famous Vaikom Satyagraha of 1924 - 1925 ?

    (A) T.K. Madhavan (B) C. Gopalan   (C) C. Sankaran   (D) K. Kelappan

98. Who among the following edited and published the newspaper 'Indian Mirror' in 1861 ?

    (A) Manmohan Ghosh and Devendra Nath Tagore

    (B) Vakkom Abdul Khadar Maulavi

    (C) Rabindra Nath Tagore

    (D) Sumith Ganguly

99. Gandhiji's Dandi March is associated with which among the following movements ?

    (A) Khilafat Movement   (B) Partition of Bengal

    (C) Civil disobedience Movement (D) Non-co-operation Movement

100. "Springing Tiger : A study of a Revolutionary" is a biography work on which person ?

    (A) Shyamji Krishnavarma   (B) Subhash Chandra Bose

    (C) Bhagat Singh   (D) Chandra Sekhar Azad

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