

EPFO SSA Syllabus and Exam Pattern 2021

The applicants should know about the details of Employment Provident Fund Organization Social Security Assistant exam pattern and syllabus. As the part of selection process, the candidates should undergo three step process such as:

1. **Preliminary Examination**
2. **Main Examination**
3. **Skill Test**

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Exam Pattern of EPFO Social Security Assistant 2021 - Prelims

Sl. No.	Subject	Number of Questions	Marks	Duration	Medium of examination
1	English Language	30	30	20 minutes	English
2	Reasoning Ability	35	35	20 minutes	Bilingual
3	Numerical Aptitude	35	35	20 minutes	Bilingual
Total		100	100	60 minutes	Bilingual

- The preliminary examination will be Objective type and will be conducted for 100 marks.
- The total number of questions will be 100, each question carries one mark.
- There is negative marking system, for every wrong answer $\frac{1}{4}$ marks will be deducted.
- Usually, the preliminary examination is qualifying in nature and that marks will not be considered in the final merit list.

Exam Pattern of EPFO SSA 2021 - Mains

Sl. No.	Subject	Number of Questions	Marks	Duration	Medium of exam
1.	Reasoning/Intelligence General/	40	60	35 minutes	Bilingual
2.	Economy/Financial Awareness	40	40	20 minutes	Bilingual
3.	English Language	30	40	30 minutes	English
4.	Quantitative Aptitude	40	60	35 minutes	Bilingual
Total		150	200	120 minutes (2 hours)	-
5.	Descriptive Paper (English Language with an emphasis on comprehension and analysis)	3 (Letters, Precis, Comprehensions)	30	45 minutes	English
Grand Total		153	230	2 hours 45 minutes	-

- The marks obtained from the Mains examination will be considered for the final merit list.
- Reasoning, General Awareness, English, Quantitative Aptitude are objective type examination.
- The descriptive test will be conducted through online mode only. The questions will be displayed on the screen, the candidates need to type the answers using a keyboard.
- The descriptive examination will be conducted just after the objective examination.
- For each wrong answer marks will be deducted. The marks will be deducted in the following format: if the question is assigned with 02 marks 0.5 marks would be deducted. If the question is assigned with 01 mark, 0.25 mark would be deducted.

Skill Test of EPFO SSA 2021

The candidates who have qualified the Mains written examination will be summoned for the last stage called, Skill Test. The skill test is conducted to test the applicant's computer knowledge, accuracy and speed of data entry work. The minimum requirement is 5000 key depressions per hour. The skill test is mostly qualifying in nature, marks obtained in the skill test will not be considered for the merit list.

Syllabus for Preliminary examination

Reasoning Ability

- Puzzles Input and output
- Order and Ranking
- Alphanumeric Symbol series
- Coding and Decoding
- Data Sufficiency
- Number Series Syllogism
- Logical Reasoning
- Seating Arrangements
- Inequalities
- Direction Sense

English Language

- Reading Comprehensions
- Para jumbles
- Error Spotting
- Cloze Test
- Fillers
- Error correction

Numerical Ability

- Simplification and approximations
- Rations
- Averages
- Percentages
- Time and Work

- Distance and Direction
- Quadratic Equations
- Arithmetic Questions
- Data Sufficiency
- Data Interpretation

Mains Syllabus

Reasoning

- Puzzles
- Seating Arrangement
- Input-Output
- New Pattern
- Coding-Decoding
- Order and ranking
- Blood relation
- Syllogism
- Verbal Reasoning
- Data Sufficiency
- Direction Based problems
- Series Based Problems

General Aptitude

- Time and speed
- Investment
- Time and work
- Fundamental Arithmetic Operations
- Simple and Compound Interest
- Percentages
- Bar Graph
- Data Interpretations
- Algebra
- Profit and Loss
- Number System
- Averages

General/Economic/Financial awareness

- History, Geography of India
- Socio-economic policy development
- Knowledge of Important dates and events
- Financial Policies in India
- Indian Economy Sports
- Science Current affairs and Politics in India
- Fundamentals of Computer
- Other Related Topics

English Language

- Reading Comprehensions
- Para jumbles
- Error Spotting
- Cloze Test
- Fillers
- Error correction
- Sentence correction
- Paragraph completion
- Fill in the Blanks
- Synonyms and Antonyms
- Passive voice/Active Voice
- Odd-one Out

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