



**KASEZ**

**Office of the Development Commissioner**  
**Kandla Special Economic Zone**  
**Ministry of Commerce & Industry**  
**Gandhidham-Kutch-370 230**  
Phone (02836)-253300, 252475, 252273  
Fax (02836) – 252250 & 252194  
E-mail admn.kasez-gj@gov.in  
Website: www.kasez.gov.in

F. No. KASEZ/Estt-II/Selection of AO-PO/2020-21 / 6560

Dated: 04.02.2021

**OFFICE MEMORANDUM**

Applications are invited from willing and eligible candidates for filling up the following posts for the year 2021-22 on deputation basis, in Kandla Special Economic Zone Gandhidham Gujarat. The description of the post(s) and eligibility conditions are as follows:

Sr. No.	Name and Pay Scale of the post	No. of posts	Eligibility Condition
1	Appraiser  Level 8 of the pay matrix under 7 CPC,  pre-revised scale of Rs.9300-34800/- + Grade Pay Rs.4800	01(one) Tentative	Officers of the Central Board of Indirect Taxes and Customs: (a) (i) Holding analogous posts on regular basis in the parent cadre or department: OR (ii) With three year's service in the grade rendered after appointment thereto on a regular basis in the scale of pay of (Rs. 9300-34800+4600), Level 7 as per 7 CPC or equivalent in the parent cadre Department and or  (b) Possessing two years experience in Central Excise or Customs/GST work.
2	Preventive Officer  Level 7 of the pay Matrix under 7 <sup>th</sup> CPC,  Pre-revised scale of Rs. 9300-34800/- + Grade Pay Rs4600	12(Twelve) Tentative	Officers of the Central Board of Excise and Customs: (a)(i) Holding analogous posts on regular basis ; OR (ii) with six years service in the grade rendered after appointment thereto on a regular basis in the scale of (pay Band Rs. 5200-20200 and Grade Pay Rs.2800),Level-5 as per 7th CPC or equivalent in the parent cadre or department and  (b) Possessing two years' experience in Excise or Custom procedural work.

(2) The terms & conditions of deputation of Appraiser and Preventive Officer will be regulated in accordance with the instructions contained in Department of Personnel & Training O.M. Na.6/8/2009/Estt.(Pay-II) dated.17/06/2010 as amended from time to time, to draw pay of the post held by them in the parent department plus deputation allowance in accordance with and subject to the conditions laid down in the Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training O.M. No.6/8/2009/Estt.(Pay-II) dated 17/06/2010 as modified time to time and such other general or special orders issued by the Ministry of Finance. Tenure of deputation normally is three (03) years as per DOPT's guidelines.

(3) The officers selected will be entitled to transfer T.A. and joining time in accordance with the Rules of the Government of India, in force.

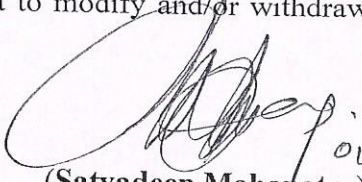
(4) Names of officers who have worked in this zone or any other SEZs on deputation earlier, either as Preventive Officer or Appraiser/Superintendent (Prev.) or worked in any other deputation post and have not completed cooling off period of 3 years, may not be recommended. Also officers with Vigilance clearance and clean reputation may only be recommended.

(5) It is requested that the names of eligible and willing officers may be recommended in the prescribed proforma (Annexure I enclosed) along with:-

- 1) ACR grading for last five years dully attested by the competent authority
- 2) Vigilance clearance certificate,
- 3) Integrity certificate,
- 4) Details of penalty if any imposed during last 10 years.

(6) In absence of these requirements application will not be entertained. The last date of receipt of names of suitable officers is 45 days from the date of publication of the vacancy in the Employment News. Applications received after the due date without the confidential Report and other necessary documents or otherwise found incomplete will not be considered. Advance copy of application will not be entertained.

(7) Number of post(s) may differ depending upon actual requirement at the time of selection and the Development Commissioner, KASEZ reserves the right to modify and/or withdraw the vacancy circular at any time without assigning any reasons.

  
(Satyadeep Mahapatra) 04/02/21,  
Joint Development Commissioner,  
Kandia Special Economic Zone

To,

1. Employment News (Publication Division),
2. System Administrator, to upload on KASEZ website.

## ANNEXURE-I

## BIO - DATA

1	Name and office address (in Block Letters)					
2	Date of Birth					
3	Date of retirement under Central/State Government Rules					
4	Educational Qualifications					
5	Present Basic Pay					
6	Post held on regular basis with Scale of Pay (pre-revised) and date of appointment there to the regular basis					
7	Permanent post held with Scale of Pay (pre revised) and date of confirmation					
8	Details of Employment in Chronological order (enclosed a separate sheet, duly authenticated by your signature, if the space below is not sufficient):					
Sr. No.	Name of the Office/Organisation	Post held	From	To	Scale of Pay and Basic Pay	Nature of Duties
1	2	3	4	5	6	7
9	Nature of present employment i.e. whether adhoc or temporary or permanent					
10	In case the present employment is held on deputation basis, please state; (a) Date of appointment to the present post (b) Period of appointment on deputation (c) Name of the parent office/organization to which you belong					
11	Additional details about present employment. Please state whether working under: (a) Central Government (b) State Government (c) Autonomous Organization (d) Government Undertaking (e) University					
12	Additional information, if any, which you would like to mention in support of your suitability for post (Enclose a separate sheet, if the space is not sufficient).					
13	Whether belongs to SC/ST/OBC					

Place:

Date:

Signature of Candidate

Address (R):

Phone (O):

Mobile No.:

Email address:

(Countersigned)

(Employer)