



# ICMR-National Institute of Virology, Kerala Unit

Department of Health Research,  
 Ministry of Health & Family Welfare, Government of India  
 E-Block, 2<sup>nd</sup> Floor, Govt. TDMC Hospital Complex, Vandanam,  
 Alappuzha – 688005 Kerala  
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## Advt No. 01/2021/NIV/KU

Applications are invited from eligible candidates for appointment to various posts under the following short term research projects at ICMR-National Institute of Virology Kerala Unit, E-Block, 2nd floor, Govt. T. D. M. C. Hospital Complex, Vandanam, Alappuzha-688005, Kerala, India.

1. Establishment of a network of Laboratories for managing Epidemics and Natural Calamities (Project No.1)
2. Establishment of ten ICMR biorepositories for Covid -19 (Project No.2)
3. Nipah outbreak in Kerala: An exploratory study on experiences of survivors and response of the community (Project No.3)
4. Public Trust in vaccine: a qualitative study on the determinants of acceptance and hesitancy towards JE Vaccine in various Blocks in Alappuzha District (Project No.4)

### Details of the posts

SN	Post	Essential Qualifications	Desirable qualifications	Job Responsibilities	Age Limit
1	<b>Scientist-B (Medical)</b> <b>(1 Post-UR)</b>  (PROJECT NO. -1)  <b>Consolidated Monthly Salary Rs.65000/-</b>	MBBS Degree with one year Research / MD in Microbiology/ Community Medicine (PSM)	1. MD in said subjects with experience in the field of infectious diseases and diagnostics. 2. Knowledge in computer applications for word processing, audiovisual presentation, spreadsheets and basic data management	1. Clinical data management of patients referred for laboratory diagnosis 2.Outbreak Investigation 3. Plan and implement epidemiological research projects on viral diseases 4.Liaising with State Health Authorities 5. Any other research/diagnostic/administrative duties assigned by the PI from time to time.	<b>35 years</b>
2	<b>Scientist-B (Non Medical)</b> <b>(1 Post-UR)</b>  (PROJECT NO. -1)  <b>Consolidated Monthly Salary Rs.65000/-</b>	1st Class Master's Degree in Microbiology/Biotechnology/Zoology/Virology from a recognized university with two years experience in research field or 2nd class Master's Degree with	1. Ph.D in said subjects with experience in viral diseases diagnosis and research 2. Knowledge in computer applications for word processing, audiovisual presentation,	1.Lab management 2. Lab data management 3. Plan and implement research projects on viral diseases 4.Preparation of SOP's	<b>35 years</b>

		PhD in relevant subject.	spreadsheets and basic data management	5.Supervision of technical staff 6. Any other research/diagnostic/ad ministrative duties assigned by the PI from time to time.	
<b>3</b>	<b>Sr.Investigator (Social Science) (2 posts-1OBC, 1 UR)</b>  (PROJECT NO. 3)  <b>Consolidated Monthly Salary Rs.32000/-</b>	Graduate (Three year Degree) from a recognized university with three years work experience (from a recognized institution) or Master's degree in Social Science subjects (Anthropology/Social Work/Sociology)	1. 1 Year Experience in field related to Community/Public Health Project 2. Knowledge of computer and data management.	1. Collection of data from the field /community 2.Data Entry 3. Qualitative Data Analysis and report preparation. 4. Any other research/diagnostic/ad ministrative duties assigned by the PI from time to time.	<b>30 years</b>
<b>4</b>	<b>Research Assistant (1 Post-1OBC)</b>  (PROJECT NO. -2)  <b>Consolidated Monthly Salary Rs.31000/-</b>	Graduate (Three year Degree) in Microbiology/Biotechnology/Medical Laboratory Technology or relevant subjects from a recognized university with three years work experience (from a recognized institution) or Master degree in relevant subjects.	1.Experience in public health/clinical research 2. Knowledge in computer applications for word processing, audiovisual presentation, spreadsheets and basic data management	1.Collection of clinical/epidemiologic al data from patients 2. Data Entry 3.Report Preparation 4. Cataloging and archiving clinical specimens and data 5. Any other research/diagnostic/ad ministrative duties assigned by the PI from time to time.	<b>30 years</b>
<b>5</b>	<b>Lab Technician –III (2 Post-1 OBC, 1UR)</b>  (PROJECT NO. -2)  <b>Consolidated Monthly Salary Rs.18000/-</b>	12th pass in Science subjects and Two years diploma in Medical Laboratory Technician or related subject or One year DMLT plus one year required experience in a recognized organization or Two years field/laboratory experience in Government recognized organization. * B.Sc. degree shall be treated as 3 years experience	1. B.Sc. Microbiology/ Biotechnology/Zoology 2. Work experience in diagnostic laboratory 3. Experience in molecular diagnostic techniques 4. Knowledge of computer application	1. Perform serological, molecular and virological laboratory procedures for diagnosis and research 2. Specimen preparation for storage and specimen archiving 3. Preparation and maintenance of repository registers and records 4. Preparation of sample inventory reports 5. Any other research/diagnostic/ad ministrative duties assigned by the PI from time to time.	<b>30 years</b>

6	<b>Data Entry Operator (1 Post-1UR)</b>  (PROJECT NO. -2)  <b>Consolidated Monthly Salary Rs.18000/-</b>	Intermediate or 12 <sup>th</sup> pass in Science stream from recognized board with DOEACC 'A' LEVEL from a recognized institute and or 2 years experience in EDP work in Government Autonomous, PSU or any other recognized organization. A speed of not less than 1500 key depressions per hour through speed test on computer.	1. Bachelor Degree in IT/Computer Science/Diploma or Degree in computer applications. 2. Knowledge of database management systems.	1.Data entry in custom/generic software 2. Data tabulation and generation of reports 3. Any other research/diagnostic/administrative duties assigned by the PI from time to time.	<b>28 years</b>
7	<b>Project Technician –II (2 Post-1 OBC 1 UR)</b> (PROJECT NO. -3 &4)  <b>Consolidated Monthly Salary Rs.17000/-</b>	High School or equivalent with five years experience in related field from a recognized institute or certificate of one year training and successful completion of ATS in relevant trade.	1. Bachelor Degree in science/humanities subjects 2. Knowledge of computer and data management.	1. Facilitating research work including data transcribing and compilation. 2.Data entry 3. Any other duties that are assigned by the PI from time to time	<b>28 years</b>

### **How to Apply**

Interested candidates may apply to the Director, NIV Pune in the prescribed format by email to [nivkeralaoffice@gmail.com](mailto:nivkeralaoffice@gmail.com). The prescribed format of application form can be downloaded from NIV website [www.niv.co.in](http://www.niv.co.in).

**The closing date of application is 14.05.2021**

### **Selection Procedure:**

Depending upon the number of applications short listing will be done as per the ICMR selection procedure of research staff in short term projects. Shortlisted candidates will be called for interview over video conferencing platform on a date and time that will be intimated to the candidate by email. Candidates who fail to logon to the video conference platform at the allotted date and time will not be considered. The Director, NIV, Pune reserves the right to change the date and time of the interview, selection procedure or cancel the recruitment without assigning any reasons thereto.

### **Terms and conditions: -**

1. Number of vacancies may vary.
2. The position is meant for temporary extramural project for appointment purely on temporary contract basis and co-terminus with the project.
3. Consolidated Salary: The rates of consolidated salary shown in this advertisement are project specific and likely to be modified according to sanction of the funding agency of the Project.
4. Age Concession: Age relaxation will be admissible to various categories of candidates as per GOI and ICMR rules.
5. Cut-off date for age limit will be the date of video conference interview.
6. Qualification & experience should be from an Institution of repute. Experience should have been gained after acquiring the minimum essential qualification.
7. Mere fulfilling the essential qualification does not guarantee the selection.
8. Persons already in regular time scale service under any Government Department / Organizations are not eligible to apply.

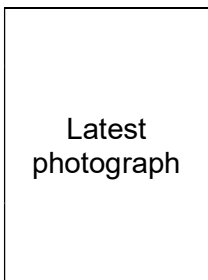
9. The appointment may be renewed as per the need of the project subject to satisfactory performance of the candidate and approval of the competent authority.
10. The institute reserves rights to consider or reject any application/candidature.
11. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
12. Project personnel cannot be permitted to register for Ph.D., due to time constraints.
13. Payment of salary/stipend/consolidated emoluments to the project staff shall be depending upon availability of funds from funding agency of the project.
14. The place of posting will be ICMR-National Institute of Virology, Kerala Unit, E-Block, 2nd floor, Govt. T.D.M.C. Hospital Complex, Vandanam, Alappuzha-688005, Kerala. However, the selected candidate is liable to serve anywhere in India.
15. The personnel engaged in project mode shall not have any claim on a regular post in this institute or in any Department of Government of India and their project service will not confer any right for further assignment. Benefits of Provident Fund, Pension Scheme, Leave Travel Concession, Medical claim, etc. are **not** admissible.
16. The Project Investigator and/or Appointing authority reserves the right to terminate the service of project personnel even during the agreed contract period or extended contract period without assigning any reason.
17. Leave shall be as per the ICMR rules applicable to ad hoc project staff.
18. NIV reserves the right to cancel/modify the recruitment process at any time, during the process, at its discretion.
19. The decision of the Director, NIV will be final and binding.
20. Canvassing in any form will be a disqualification.
21. Corrigendum/addendum/further information; if any; in respect of this advertisement, will be published on NIV websites only.
22. Prior intimation of attending for Interview via video conference may please be given to email id: [nivkeralaoffice@gmail.com](mailto:nivkeralaoffice@gmail.com), at least two days before the interview.
23. No candidate shall be entertained after their allotted time slot on the day of interview.
24. Candidate must submit his/her duly filled in application form in the prescribed format with a recent passport size color photograph along with a detailed bio-data/C.V. and all relevant documents; in original; with one set of self attested photocopies, in proof of his/her educational qualifications [all certificates and mark-sheets from 10<sup>th</sup> Std. onwards], working experience, age, and photo id [Aadhar Card/Indian Passport/PAN Card/Driving License] etc., to our email id: [nivkeralaoffice@gmail.com](mailto:nivkeralaoffice@gmail.com) failing which his/her candidature will not be considered.

Director  
ICMR-National Institute of Virology, Pune

# ICMR-National Institute of Virology

## BIO-DATA

1. Name of the Post, applied for : \_\_\_\_\_
2. Name of the Project : \_\_\_\_\_  
\_\_\_\_\_
3. Name in full (IN BLOCK LETTERS) : \_\_\_\_\_  
[SURNAME] [NAME] [FATHER/HUSBAND]
4. Mother's Name : \_\_\_\_\_  
Father's Name : \_\_\_\_\_  
Husband's Name : \_\_\_\_\_
5. Address for Correspondence with Tel/Mobile No. E-mail ID : \_\_\_\_\_  
\_\_\_\_\_
6. Permanent Address : \_\_\_\_\_  
\_\_\_\_\_
7. Date of Birth (Certificate must be supported) : \_\_\_\_\_ Age : \_\_\_\_\_
8. Whether SC/ST/OBC/General : \_\_\_\_\_ Caste: \_\_\_\_\_
9. Marital Status : Married / Unmarried
10. Educational Qualifications : (Certificates in proof of qualifications must be supported).



SN	EXAM. PASSED	GRADE	YEAR OF PASSING	BOARD / UNIVERSITY	SPECIALIZATION

11. Work Experience (Certificates in proof of experience must be supported):

SN	Period				Post held	Name of Employer	Reason for leaving
	From date	To date	No. of Yrs	No. of Mths			

Note: Additional information, if any can be provided on a separate paper or on overleaf of this page.

25. If selected what period would you require joining the post: \_\_\_\_\_

14. Have you ever been declared unfit by a medical Board/Court \_\_\_\_\_ Yes / No \_\_\_\_\_  
for appointment in any Govt. Service? If yes, details \_\_\_\_\_

I hereby declare that the particulars furnished in this form by me are true to the best of my knowledge and belief. Furnishing of false information or suppression of facts will be disqualification and is likely to render the candidate unfit.

Date:

Signature of the candidate