

Detailed Advertisement, Guidelines and Selection Process for recruitment of Community Health Officer (CHO) (Integrated Course) through Document Verification Process (DVP)
National Health Mission, Uttar Pradesh

Advertisement Ref: No.:589/SPMU/NHM/HR/CHO/2021-22/7046

Dated:- 03.02.2022

The National Health Mission (NHM), Uttar Pradesh invites online applications from eligible candidates for approximately 4000 contractual vacancies. This is a part of initiative Under the Ayushman Bharat Scheme, GoUP envisioned to strengthen Sub-Health Centers as Health and Wellness Centers (HWCs) for improved implementation of public health programs and to enable comprehensive primary healthcare service delivery, including disease prevention and health promotion. Candidates who successfully complete Document Verification Process (DVP) will be posted as Community Health Officer (CHO) at Sub-Health Centers level HWCs on contract basis. The CHOs to work in co-ordination with primary healthcare team.

NHM, U.P. is seeking applications from eligible candidates for **4,000 contractual vacancies of Community Health Officer (CHO)**, detail of which is mentioned below:-

S. No.	Position Name	UR	EWS	OBC	SC	ST	Total Vacancies
1	Community Health Officers	1600	400	1080	840	80	4,000

- Note:-**
1. State reservation policy will be applicable of Uttar Pradesh.
 2. Relevant required documents should be of on or before the last date of online submission of Application.
 3. Candidate belongs to OBC (NCL) and EWS category and claim benefit of the same, must upload the required OBC Caste Certificate and EWS Certificate respectively on the prescribed format duly approved from competent authority, not older than 01.04.2021 and/or must obtained on or before the last date of online submission of application (01.04.2021 to last date of online submission of application) and same shall be produced by candidate at the time of Document Verification Process.
 4. OBC Candidate of creamy layer is not entitled for reservation under OBC category.

Please refer Annexure-I provided below for District Wise Vacancies Details of CHO.

Activity	Tentative Dates
Go-Live of Online Application form	04/02/2022 at 11:00 AM
Closure of Online Application form	13/02/2022 at 11:59 PM (Midnight)

NOTE:

- Detailed instructions available on NHM website may be referred at the time of applying for On-line application.*
- Candidate in their own interest is advised, not to wait till the last date & time and register their application well within the stipulated time period. NHM shall not be held responsible, if the candidate is not able to submit their application due to last minute rush.*
- Candidate should read the instructions carefully before making any entry of selecting options for filling online applications.*
- Candidate, who is already working as a CHO in Uttar Pradesh, is not eligible for the current position.*
- Candidate who is working as a CHO in other state, he/she shall submit NOC issued from competent authority at the time of DVP, otherwise their candidature shall be cancelled.*

(1) ELIGIBILITY CRITERIA AND REGISTRATION:

1. **Qualification:** Candidates who have successfully completed B.Sc. (Nursing) with integrated curriculum of Certificate in Community Health for Nurses (CCHN) OR Post Basic B.Sc. (Nursing) course with integrated curriculum of Certificate in Community Health for Nurses (CCHN) **from academic year 2020 & onward** from an Indian Nursing Council/State Nursing Council recognized Institute or University will be eligible to apply.
2. Less than 35 years of age as on dated 04.02.2022, and reservation policy is applicable as per U.P. State Government rules.

3. Registered as Nurses & Midwives in UP Nurses & Midwives Council and have valid Registration certificate. In case registration certificate is not available, candidate has to annex copy of registration slip duly self-attested with the application form.
4. Candidate shall submit the registration certificate within 03 months from the date of issuance of appointment letter. The appointment of the candidate is subject to the registration with UP Nurses & Midwives Council, in case he/she unable to registered in the given timeline his/her appointment stands automatically cancelled.

(2) HONORARIUM AND PERFORMANCE BASED INCENTIVE:

1. The successful candidate shall be appointed as Community Health Officer on contractual basis at sub center level HWCs and paid Rs 20,500 (Twenty Thousand Five Hundred) per month honoraria plus up to Rs 15,000 (Fifteen Thousand) per month Performance based incentive (PBI) at the time of posting at SC-HWC in the allocated district as a CHO subject to guideline issued by GoI.
2. A Surety Bond of Rs. 2.50 Lakh (Two Lakh and Fifty Thousand) on the Non Judicial stamp paper of Rs. 100/- must be submitted by the candidate at the time of joining as CHO to serve for minimum three years at Sub Health Centre level HWC in Uttar Pradesh.

(3) INSTRUCTIONS FOR FILLING ONLINE APPLICATION FORM:

Online recruitment application is spread over different Modules/Sections designed to capture information of the candidate related to Personal Information, Contact details, Age, Educational Qualification, Location preferences and upload of relevant document etc. Details can be filled in multiple sessions after Registration. Before closing each session, applicants must save the information filled by clicking 'Save' button.

(4) SELECTION PROCESS

Before applying, candidate should ensure that they fulfill the eligibility criteria. Candidature shall be subject to verification of details/documents when the candidate reports for Document Verification Process at allocated Center, if shortlisted.

(5) DOCUMENT VERIFICATION PROCESS BASED ON FOLLOWING:

Selection shall be purely based on merit and percentage of total marks obtained in theory and practical of final year of B.Sc. (Nursing) /Post Basic B.Sc. (Nursing) Examination.

Information regarding the Date, Time, and Venue regarding DVP will be communicated to candidate on their registered email /Mobile No. No request for change of DVP date will be entertained in this regard.

During the DVP, candidate will produce all the relevant original and two sets of photocopy of the same documents, which are uploaded at the time of filling application form. If any discrepancy found in documents, then Candidature will be cancelled.

(6) IMPORTANT INSTRUCTIONS

- i) Vacancy shall be subjected to UP State reservation policy.
- ii) Candidate of Uttar Pradesh State, who are claiming reservation in their respective category (OBC, SC, ST, PwD and EWS), must submit the caste/requisite certificates in the prescribed format issued by competent authority and the time of document verification. Candidate having domicile of another state shall be treated under the Un-reserved category.
- iii) The appointment will be purely on contractual basis, renewable for next financial year subject to satisfactory performance and subject to the approval from Government of India. Any claim for absorption in the regular position shall not be entertained in the future.
- iv) If at any stage of recruitment, it is found that the candidate does not fulfill the eligibility criteria and/or that he/she has furnished incorrect/false information/certificate/documents or has suppressed any material fact(s), his /her candidature will stand cancelled. The decision of the NHM, UP in any matter relating to the recruitment at any stage will be final and binding upon the candidate.
- v) Incomplete details in application or application submitted without photograph along with signature/supporting documents shall be rejected.
- vi) Candidate is required to provide all the mandatory information [**Marked with *(asterisk) sign**] in the

application form.

- vii) Candidate must ensure that all the details are correctly filled and successfully submitted online before the closing date. Applicants should ensure that the Applicant Status on Application Form is "Submitted Successfully"; Half-filled applications shall be treated as incomplete and shall be deemed to be rejected.
- viii) Request for change or correction of any information shall not be entertained once online form is submitted.
- ix) If a candidate submits more than one application form, his/her latest application form shall be treated as final for DVP process. No communication shall be sent in this regard.
- x) No TA/DA will be paid to eligible candidate for appearing in DVP.
- xi) Result will be prepared based on the merit after successful completion of DVP. No further document shall be admitted or entertained after DVP.
- xii) District allocation will be based on merit and preference of the location filled by the candidate.
- xiii) NHM, UP reserves the right to cancel any or all positions at any stage of the recruitment process. Vacancies may vary in number and category at any stage during the recruitment process.
- xiv) Waitlist shall be generated in the ratio of 1:3 amongst the eligible candidate.
- xv) Candidate does not have the right for being posted at any specific district. Any decision regarding district allocation to candidate shall be at sole discretion of the NHM, UP.
- xvi) RESERVATIONS AND RELAXATIONS: Reservations and relaxations for SC/ST/OBC (Non-Creamy Layer) /PwD(**Percentage of Disability - 40% or above**) candidate will be provided as per guidelines of Govt. of UP for the purpose. The reservation for PwD is on horizontal basis.
- xvii) In the case of Person with Disability (PwD), applications shall be invited for candidate having OL (One Leg affected Right or Left) as per GO 35/65-03-11-78/99 dated 13.01.2011
- xviii) All relevant required documents should be on or before the last date of online submission of Application. For Example OBC (NCL) Caste Certificate/EWS Certificate should be valid, which furnished on or before the last date of online submission of application.
- xix) The Scheduled Caste(SC),Scheduled Tribes (ST), Other Backward class(OBC-NCL), Economically Weaker Section (EWS) & PwD candidate, who do not have the permanent residence of Uttar Pradesh shall not be given the benefit of reservation/age relaxation.
- xx) In case of Female candidate, the valid caste certificate issued from father side will be treated valid.
- xxi) Selection/appointment of the candidate for the contractual position is purely provisional, unless verification of documents and genuineness of the candidature is verified. In case of any incorrect/falsification/ tempered/fabrication found, selection/appointment will be liable to be cancelled forthwith and appropriate Legal action may be taken against the candidate.
- xxii) No request for transfer shall be entertained to another District Health Society/District in any circumstances.

(7) UPPER AGE LIMIT as on 04.02.2022 : 35 Years

Candidate should note that the Date of Birth as recorded in the Matriculation/ Secondary Examination Certificate or an equivalent Certificate only will be accepted by the NHM, UP for determining the age and no subsequent request for its change will be entertained.

Upper Age Limit is relaxed by:

- 3 Years for OBC(Non Creamy Layer)
- 5 Years for SC/ST
- Persons with Disabilities candidate:
 - By 10 Years for General(UR)
 - By 13 Years for OBC(Non Creamy Layer)
 - By 15 Years for SC / ST

(8) APPLICATION FEE : NIL

(9) INSTRUCTIONS FOR FILLING UP THE ON-LINE FORM:

- i) Candidate will apply through online mode only as per the qualifications and eligibility criteria indicated above.
- ii) Candidate is required to apply On-line through NHM website in **English only**. No other means/mode of submission of applications will be accepted under any circumstances.
- iii) Candidate should take utmost care to furnish the correct details while filling in on-line application. Any mistake committed by the candidate shall be his/her sole responsibility. Once the application is submitted, no change/edit will be allowed, thereafter.
- iv) Candidate should enter their Name, Father's Name and Date of Birth as recorded in the Matriculation certificate only. In case of name change, candidate should indicate their changed Name only in the online application. However, other details should match with the Matriculation certificate. Date of such change (or) application for such change should be prior to the date of ONLINE registration.

Gazette Notification or any other legal document as applicable for such cases should be submitted at the time of Document Verification (DV).

- v) Candidate should have a valid personal e-mail ID and Mobile number. It should be kept active during the entire recruitment process. Registration number, password, etc for document verification or any other important communication will be sent on the same registered e-mail ID of candidate (also check email in spam/junk box). Candidate is, therefore, requested to check regularly their e-mail for any communication from NHM. Under no circumstances, the candidate should share/mention e-mail ID or password to/ or any other candidate / person. **Please note that the Call Letter for DVP will not be sent by post.**
- vi) Candidate found provisionally eligible shall be called for DVP at their own expenses.
- vii) Candidate is being advised to view the UP NHM Portal i.e. upnrhm.gov.in time to time for notifications/other related information.
- viii) After successful submission of application form, candidate is advised to take print out of the same and retain for future use.

(10) INSTRUCTIONS REGARDING UPLOAD OF DOCUMENTS:

- i) There are separate links for uploading :
 - Photograph,
 - Signature,
 - Passing Certificate/Mark sheet of High School for age proof.
 - Final year mark sheet of BSc (Nursing)/ PB BSc Nursing.
 - Certificate from Principal B.Sc (Nursing)/ PB B.Sc Nursing with integrated CCHN Course.
 - Certificate of CCHN integrated university.
 - Valid Category Certificate at the time of online submission of application.
 - Aadhar Card.
 - Nursing Registration Certificates from UP Nurses and Midwives Council/Slip.

Click on the respective link to Upload Photograph/Signature/Certificates.

- ii) Select the location where the scanned Photograph/Signature/Certificates files have been saved. Select the file by clicking on it.
- iii) Click the 'Open/Upload' button. The photograph/signature/certificate file will get uploaded. If the file size and format are not as prescribed, an error message will be displayed. In such a case, change the size and format of the file as required and re-upload.
- iv) Candidate should upload the scanned (digital) image of their photograph, signature and other relevant Certificates as per the process given below. The applicant should note that only **jpg or jpeg** formats are acceptable:

Photograph:

- i) Photograph must be a recent passport size color photograph (not older than 03 months).
- ii) Make sure that the picture is in color, taken against a light-colored, preferably white, background. Look straight at the camera with a relaxed face.

Signature image:

- i) The applicant has to sign on white paper with Black ink pen.
- ii) The signature must be of the applicant only and not of any other person. If at any stage the signature is not found to be matching with the candidate's actual signature, the applicant's candidature may be summarily rejected.
- iii) Please scan the signature area only and not the entire page.

Category/Educational Qualification & other relevant Certificates:

- i) Please scan the relevant certificates (issued by competent authority) and should be clearly visible.

Note:

- i) Only online submission of application is acceptable.
- ii) Vacancies shall be subject to State reservation policy of Uttar Pradesh.
- iii) Candidate of Uttar Pradesh state who is claiming reservation in their respective category (OBC, SC, ST, PWD, and EWS) must submit the Caste/requisite certificates in the prescribed format issued by the competent authority at the time of document verification. Candidate having domicile of another state will be treated under Un-reserved category.
- iv) NHM, UP reserves the right to cancel any or all positions at any stage of the recruitment process. Vacancies may vary in number and category at any stage during the recruitment process.
- v) If at any stage of recruitment, it is found that candidate does not fulfill the eligibility criteria and/or that he/she has furnished incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled. The decision of the Society in any matter relating to the recruitment at any stage of the recruitment process will be final and binding upon the candidate.
- vi) **Tie Breaking Criteria** - In case of tie of marks obtained by more than one Candidates, the resolution will be done in following order:
 - a. In case of tie, the candidate older in Date of birth, will be placed higher i.e. the candidate in age seniority will be placed higher.
 - b. In case of tie as mentioned at (a) above, the candidate with name in alphabetical order will be placed higher.
- vii) A Surety Bond of Rs. 2.5 lakh on Non judicial stamp paper of Rs. 100/- must be submitted by the candidates (after successful completion of DVP) at the time of joining at prescribed format at allocated District to serve for minimum three years at Sub Health Centre level HWC in UP.
- viii) All disputes will be subject to Jurisdiction of Court of Law at Lucknow-Uttar Pradesh.

**Mission Director
National Health Mission, U.P.**

Annexure-1

District wise total vacancies of CHO			District wise total vacancies of CHO		
S.No.	District	Total Vacancies	S.No.	District	Total Vacancies
1	Agra	46	39	Jaunpur	11
2	Aligarh	72	40	Jhansi	116
3	Prayagraj	159	41	Kannauj	54
4	Ambedkar Nagar	15	42	Kanpur Dehat	34
5	Amethi	52	43	Kanpur Nagar	100
6	Amroha	51	44	Kasganj	23
7	Auraiya	44	45	Kaushambi	47
8	Azamgarh	123	46	Kushinagar	52
9	Baghpat	45	47	Lakhimpur Kheri	140
10	Bahraich	27	48	Lalitpur	54
11	Ballia	28	49	Lucknow	52
12	Balrampur	18	50	Maharajganj	48
13	Banda	76	51	Mahoba	36
14	Barabanki	114	52	Mainpuri	41
15	Bareilly	91	53	Mathura	32
16	Basti	45	54	Mau	61
17	Bijnor	81	55	Meerut	36
18	Budaun	79	56	Mirzapur	69
19	Bulandshar	46	57	Moradabad	59
20	Chandauli	8	58	Muzaffarnagar	70
21	Chitrakkoot	8	59	Pilibhit	49
22	Deoria	80	60	Pratapgarh	80
23	Etah	45	61	Raebareli	120
24	Etawah	49	62	Rampur	54
25	Ayodhya	52	63	Saharanpur	56
26	Farrukhabad	45	64	Sambhal	29
27	Fatehpur	0	65	Sant Kabir Nagar	49
28	Firozabad	46	66	Sant Ravidas Nagar (Bhadohi)	20
29	Gautam Buddha Nagar	23	67	Shahjahanpur	75
30	Ghaziabad	44	68	Shamli	35
31	Ghazipur	48	69	Shrawasti	15
32	Gonda	58	70	Siddharth Nagar	6
33	Gorakhpur	0	71	Sitapur	104
34	Hamirpur	52	72	Sonbhadra	0
35	Hapur	26	73	Sultanpur	58
36	Hardoi	119	74	Unnao	66
37	Hathras	4	75	Varanasi	65
38	Jalaun	65		TOTAL	4000