

CATEGORY NO: 256/2022

Applications are invited online only through One Time Registration from qualified candidates for appointment in the undermentioned post .

1. Firm : Kerala State Civil Supplies Corporation Ltd.
2. Name of Post : Junior Manager (Accounts) (Recruitment By Transfer) (30% quota)
3. Scale of pay : ₹ 39500 - 83000/-
4. Number of vacancy : 01 (One)

- Note:-**
- (i) The above vacancy is now in existence. Candidates will be advised against the vacancy shown above and for all the vacancies reported during the period of pendency of the Ranked list.
 - (ii) The Kerala Public Service Commission shall have the power to cancel the advice for appointment of any candidate to the above post, if it is subsequently found that such advice was made under some mistake. On such cancellation the appointing authority shall terminate the service of candidate, provided that, the cancellation of advice for appointment by the Commission and subsequent termination of service of the candidate by the appointing authority shall be made within the period of probation or 240 days from the date of joining duty whichever is earlier.
5. Method of appointment - By Transfer Recruitment from the employees of the Kerala State Civil Supplies Corporation Ltd.
 6. Age limit Not applicable
 7. Qualifications (i) Graduation in any discipline.
(ii) Pass in intermediate Examination of the institute of chartered Accountants / Accountants from a UGC recognised University / National institutes established by the Central Government or institution established by Government of Kerala.

- Note:-**
- (1) The rules regarding the reservation of appointment contemplated in the Rule 14 to 17 of Part II of the Kerala State & Subordinate Rules ,1958 are not applicable to appointment By Transfer.
 - (2) Rule 10 a (ii) of Part II KS & SSR is applicable.
 - (3) The basic academic qualification presented for each posts shall be obtained from a UGC recognized University or National Institutes established by the Central Government or Institutions established by Government of Kerala or its equivalent.
 - (4) Candidates who claim equivalent qualification instead of qualification mentioned in the notification shall produce the relevant equivalency certificate from the concerned institution / Government Order to prove the equivalency at the time of verification, then only such qualification shall be treated as equivalent to the prescribed qualification concerned.

- (5) Appropriate disciplinary action, based on Rule 22 of the KPSC Rules of Procedure 1976, will be pursued against those candidates who give confirmation for writing examination by making false claims about qualification such as education, experience etc regardless of whether they attend the examination or not.
- (6) The candidates should possess all the required qualifications, as specified in the rules, on or before the last date of receipt of applications.

Note :-

The candidates who apply for By Transfer Recruitment shall produce a service certificate in original in the form prescribed below and the same shall be uploaded in their profile and the original shall be produced at the time of certificate verification.

SERVICE CERTIFICATE

1. Name of the candidate :
2. Name of the post held by the applicant with scale of pay :
3. Name of the department in which now working :
4. Name of the subordinate service to which the applicant belongs: :
5. Date of commencement of service and date of commencement of probation :
6. Whether the applicant is a Probationer or Approved probationer or Full member of the service :

7. Service particulars

SI No	Name of post held	Period		Length of service			Date of declaration of probation
		From	To	Years	Months	Days	
Total Service							

Certified that the above details in respect of Sri/Smt..... who is a Probationer/Approved Probationer/Full Member of the (Name of service) have been verified by me with the service particulars as given in the Service Book of the candidate and they are found correct.

Place:
Date:

Signature
Name and Designation of the Head of Office.

(Office Seal)

8. **Probation**

Any person appointed to this post shall, from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years.

9. **Mode of submitting Application:-**

a) Candidates must register as per ONE TIME REGISTRATION with the official Website of Kerala Public Service Commission www.keralapsc.gov.in before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and Password. Candidates must click on the '**Apply Now**' button of the respective posts in the Notification Link to apply for a post. The Photograph uploaded should be taken after 31.12.2012. Candidates who are creating profile from 01.01.2022 onwards, must upload photograph which is taken within 6 months. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. **Candidates are advised to keep a printout or soft copy of the online application for future reference. Candidates can take the printout of the application by clicking on the link 'My applications' in their profile. All correspondences with the Commission, regarding the application should be accompanied with the print out of the application.** The application will be summarily rejected if non-compliance with the notification is found in due course of processing. Original documents to prove Qualification, Age, Service etc. have to be produced as and when called for.

b) If written/OMR/Online Test is conducted as part of this selection candidates possessing requisite qualification as per Para 7 above alone shall submit a **confirmation** for writing the examination through their One Time Registration profiles. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The application of candidates who do not submit confirmation within the stipulated period, will be rejected absolutely. The periods regarding the submission of confirmation and the availability of admission tickets will be published in the examination calendar itself. Information in this regard will given to the candidates in their respective profiles and in the mobile phone number registered in it.

c) Candidates who have Aadhaar Card should add Aadhaar Card as ID proof in their profile.

10. Last date for submission of application:- **31.08.2022**, Wednesday upto 12.00 midnight.

11. Address to which applications are to be sent : www.keralapsc.gov.in

(Candidates must see the General Conditions in Part II of the Gazette Notification for instructions regarding Photo, ID Card etc.)

SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION