

GAZETTE DATE : 15/11/2022

LAST DATE : 14/12/2022

CATEGORY NO: 438/2022

Applications are invited Online only from qualified candidates for appointment in the under mentioned post in various Universities in Kerala. Before applying for the post the candidates should register as per the One Time Registration through the official website of Kerala Public Service Commission. Candidates who have already registered can apply through their profile.

1. **Department** : Universities in Kerala
2. **Name of Post** : Public Relations Officer
3. **Scale of pay** : ₹ 59,300 – 1,20,900/-
4. **Number of vacancy** : 03 (Three)

The above vacancies are now in existence. The Ranked list published by the Commission in response to this notification shall remain in force for a minimum period of one year provided that the said list will continue to be in force till the publication of a new list after the expiry of the minimum period of one year or till the expiry of three years whichever is earlier. Candidates will be advised from the said list against the vacancy noted above and also against the vacancies if any reported to the Commission in writing during the currency of the list.

Note I :-i) This notification will be applicable to selection to the above mentioned post in all the universities mentioned in Rule 2a (i to xiii) of the Kerala Public Service Commission (Additional Functions as respects the Service under the Universities) Act 2015 and of the Universities added in this Act as per law in due course.

ii) Only one ranked list will be published in pursuance of this notification and candidates will be advised from that list against the vacancies reported for the post from all the Universities mentioned above. As such, a candidate need send only one application. Candidates will be advised for recruitment to each University according to the order in which vacancies are received from each University and in accordance with the ranks secured by them subject to the rules of reservation and rotation in force. Once advised his/her turn will be over and he/she will have no further claim for being considered for appointment from the ranked list to another university. As common ranked list is prepared for more than one university on the basis of a common examination, candidates will have no right to claim appointment to any particular university. If a candidate appointed in a university is relieved for want of vacancy, he/she can register his/her name in the office of Kerala Public Service Commission and in such case he/she will be advised for appointment against the next vacancy reported from any one of the above mentioned universities. His/her service in the former university will be counted for probation in the newly appointed university. For reappointment in the university in which he had worked itself, no registration is necessary but one has to wait till vacancy arises in that university.

5. **Method of appointment** : Direct Recruitment
6. **Age limit** : 20-45, Only candidates born between 02.01.1977 and 01.01.2002 (both dates included) are eligible to apply for this post with usual relaxation to Scheduled Castes, Scheduled Tribes and other Backward Communities. (For conditions regarding the age relaxation please see Part II Para 2 of the General Conditions).

Note II : For concessions allowed in upper age limit, subject to the condition that the maximum age limit shall in no case exceed 50 years, please see para (2) of the General Conditions under Part II of this Gazette Notification.

7. **Qualifications** : 1) Post Graduate Degree in Journalism / Mass Communication OR Post Graduate Degree in any subject and Diploma in Journalism / Mass Communication / Public Relations.
2) 3 years experience in the field of Media from Government recognized / Registered Media institutions OR Three years experience as PR Professional in Government / Semi Government / Autonomous Institutions

- Note III:-
1. Rule 10 a (ii) of part II of KS&SSR is applicable.
 2. Candidates who claim equivalent qualification instead of qualification mentioned in the notification shall produce the relevant Government Order to prove the equivalency at the time of verification, then only such qualification shall be treated as equivalent to the prescribed qualification concerned.
 3. In the case of difference in original caste/ community claimed in the application and that entered in SSLC book, the candidate shall produce a Gazette notification in this regard, along with Non Creamy Layer Certificate/ Community Certificate at the time of certificate verification.
 4. Candidates who claim experience qualification should obtain experience certificate in the format given in Annexure itself and enter details regarding experience (certificate number, date, name of post, period, issuing authority, name of institution etc) and upload scanned image of the same/ declaration (In the case of candidates who have possessed the required experience but have not obtained the experience certificate due to prevailing pandemic situation restrictions) in the profile to make submission of application possible. Candidates should produce the experience certificate as and when called for the same by the Commission.

ANNEXURE

CERTIFICATE OF EXPERIENCE

Name of firm (Company/Corporation/Govt. Dept./
Co-operative Institution etc) :

Register No. (SSI Registration or any other :
Registration Number) With date of Registration

Authority from where Registration obtained :

Issued to Sri/Smt (here enter name and address).....

.....This is to certify that the above mentioned person has worked/has been working/is working in this Institution as(here enter the name of post holding or held and the nature of assignment ie. Regular worker/ Temporary worker/paid/Apprentice/Trainee/Casual Labourer etc.) on Rs.....per day/ per mensem(strike off which is not applicable) for a period ofyears.....months.....days from.....to

**Dated Signature, Name and
Designation of the issuing Authority
with Name of Institution**

Place :
Date :

(Office Seal)

CERTIFICATE

Certified that Sri/Smt.....mentioned in the above Experience Certificate has actually worked/is working as.....(Specify nature of employment)in the above institution during the period from.....to.....as per the entry in the Register.....(Name of Register to be specified) maintained by the employer as per the provision of theAct (Name of the Act/Rules to be specified).

Also certified that I am the Authorised Officer to inspect the registers kept by the employer as per the provisions of theAct/Rules of the State/Central Government.

**Signature with date
Name of Attesting Officer with
Designation and Name of Office who is the
notified enforcement officer as per Act/Rules**

Date:
Place:

(Office Seal)

NB: The veracity of the experience certificate will be subjected to scrutiny and legal actions will be initiated against those who issue or produce bogus certificate.

DECLARATION FOR THOSE WHO COULDN'T OBTAINED EXPERIENCE CERTIFICATE

I Sri/Smt (here enter name and address).....
.....certi
fy that I have worked/have been working/is working in (here enter name of institution / company / corporation / Govt. Department/ Co-operative institution etc.) as(here enter the name of post holding or held ie. Regular worker/ Temporary worker/paid/Apprentice/Trainee/Casual Labourer etc.) on Rs.....per day/ per mensem for a period ofyears.....months.....days from.....toI will produce the prescribed experience certificate as and when called for by the Commission.

Signature of Candidate

Place :

Date :

8 Probation:- Every person appointed to this post shall,from the date on which he joins duty,be on probation for a total period of two years duty within a continous period of three years ,during which the candidates selected shall pass departmental test prescribed for declaring probation.

9 Method of submitting applications :-

- (a) Candidates must register as per 'ONE TIME REGISTRATION' with the Official Website of Kerala Public Service Commission www.keralapsc.gov.in before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and password. Candidates must click on the '**Apply Now**' button of the respective posts in the Notification Link to apply for the post. The photograph uploaded should be one taken after 31.12.2012.Candidates who register first time should upload photo taken within six months from the date of their registration. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. **Candidates are advised to keep a printout or soft copy of the online application for future reference. Candidates can take the print out of the application by clicking on the link 'My applications' in their profile. All correspondence with the Commission, regarding the application should be accompanied with the print out of the application.** The application will be summarily rejected if non-compliance with the notification is found in due course of processing. Original Documents to prove qualification, experience, age, Community etc. have to be produced as and when called for.
- (b) If Written/OMR/Online Test is conducted as part of this selection, candidates shall submit a confirmation for writing the examination through their One Time Registration profile. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The applications of candidates who do not submit confirmation within the stipulated period, will be rejected absolutely. The periods regarding the submission of confirmation and the availability of Admission Tickets will be published in the Examination Calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phone number registered in it.
- (c) Appropriate disciplinary action as per KPSC Rules of Procedure, Rule 22 shall be initiated against those candidates who submit applications with bogus claims of qualification

regarding education, experience etc. and submit confirmation for writing the examination, irrespective of whether they are present or absent for the examination.

(d) “Candidates who have AADHAR Card should add AADHAR as ID Proof in their profile.”

10 Last date for receipt of applications :- 14.12.2022 Wednesday up to 12 Midnight.

11 Address to which applications are to be sent:- www.keralapsc.gov.in

(For details including Photo ,ID Card , etc. refer the General Conditions given in part II of the Gazette Notification.)

SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION