

**INFORMATION BULLETIN
38th MAHARASHTRA SET FOR ASSISTANT PROFESSOR**

**to be conducted for the States of Maharashtra & Goa
on Sunday, 26th March, 2023**



SAVITRIBAI PHULE PUNE UNIVERSITY

**(The Nodal Agency nominated by the Governments of Maharashtra & Goa,
Accredited by University Grants Commission, New Delhi.)**

**Ganeshkhind, Pune - 411007.
MAHARASHTRA**

**E-mail : setco@unipune.ac.in
Website : <http://setexam.unipune.ac.in>
Fax No. :020-25699250**

**Tele: 020 - 25692527
020 - 25601289
020 - 25601290**

Important Dates

- **Commencement of online Application** : **10.11.2022**
- **Last date for Online Application** : **30.11.2022**
- **Period for Online Application with late fees** : **1.12.2022**
To
7.12.2022
- (Payment of Fees only by online mode through Credit Card/Debit Card/Net Banking)
- **Corrections in the online application form on the website** (No requests for corrections in the online application form shall be entertained after 10.12.2022) : **8.12.2022**
To
10.12.2022
- **Availability of admit cards on the website** : **16.03.2023**
- **Date of Examination by offline mode** : **26.03.2023**

N.B.

Candidates are neither required to send any certificates/documents in Support of their eligibility nor printout of their Application Form or Confirmation Page to the Nodal agency or to any coordinating center.

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MAHARASHTRA STATE ELIGIBILITY TEST (M-SET) FOR ASSISTANT PROFESSOR

Conducted by

SAVITRIBAI PHULE PUNE UNIVERSITY AS THE NODAL AGENCY

N.B.: MOST IMPORTANT

1) Read the Information Bulletin carefully before submitting an online application form. 2) Enter the category & subject correctly. 3) Candidates must ensure that they have necessary certificates issued by the states of Maharashtra/Goa only, in support of their claims in the application for M-SET 4) By mistake if you click SET qualified, you will be unable to submit online application form. 5) During examination, make entries in the OMR sheet correctly. 5) Students will be solely responsible for the wrong entries in the online application form as well as in the OMR sheet. 6) The Non Creamy-layer (NCL) Certificate must be valid in the financial year of the advertisement for M-SET 7) Only UGC prescribed categories can avail relaxation in eligibility & qualifying criteria. 9) Category-wise Qualifying slots will be based on the prevalent reservation policy of the Maharashtra state.

1. IMPORTANT INSTRUCTIONS:

- a. Before submission of the online Application Form, the candidate should Read this Information Bulletin carefully.
- b. On behalf of the States of Maharashtra & Goa, the Savitribai Phule Pune University, the State Agency announces the holding of the 38th M-SET on 26th March, 2023 (Sunday) for determining the eligibility of the candidates for the job of Assistant Professor in the Universities and Colleges in the states of Maharashtra & Goa.

Like UGC-NET (Assistant Professor only), the SET is exclusively conducted to determine the eligibility of the candidates for the job of Assistant Professor and the State/nodal agency is not liable to provide job to the SET qualified candidates.

The Savitribai Phule Pune University, State Agency will conduct the M-SET in 32 subjects (listed under Item No.4 on page 7) at 17 selected City centers (listed under Item No. 5 on page 8) spread across the states.

- c. The Eligibility for Assistant Professor will depend on the performance of the candidate in both the papers of M-SET. Candidates who qualify the test for eligibility for Assistant Professor will be governed by the rules and regulations for recruitment of Assistant Professor, of the concerned Universities/Colleges/State Governments, as the case may be.
- d. The result of the M-SET to be held on 26th March, 2023 will be made available on the website: <http://setexam.unipune.ac.in> as and when it is accepted and permitted to declare, by the competent authorities. **The candidates will not be intimated individually about their result.**
- e. Scheduled Caste(SC)/Scheduled Tribe(ST)/ Other Backward Class (OBC),/ DT(A) (VJ),/NT(B)/ NT(C), NT(D)/ SBC/ (**Non Creamy Layer only**)/Orphans/General EWS /PwD are the recognized categories by the states of Maharashtra and Goa. **The candidates will be given such special concession as may be decided by the UGC.**

- f. *Reservation mentioned in the Advertisement shall be binding on the candidates. Any changes in the reservation policy by the State Government after the date of Advertisement shall not be applicable for this SET, however, in case of court decisions, it will be binding.*
- g. *All policies and rules relating to subjects, declaration of results, and any matters in respect of the conduct of the SET shall be binding on the candidates.*
- h. *No request for any corrections in the application form shall be entertained by the Nodal Agency after 10th December, 2022.*

2. CONDITIONS OF ELIGIBILITY:

Relaxation eligibility conditions & qualifying criteria are as per U.G.C. notifications. However, the qualifying slots are determined based on the reservation policy prevalent in the Maharashtra State.

- a. The candidates must have Master's Degree recognized by U.G.C., in a subject of SET. **The candidates having Post Graduate diploma/certificate awarded by Indian University/Institute or a Foreign degree/diploma/certificate awarded by the Foreign University/Institute should in their own interest, ascertain the equivalence*of their diploma/degree/certificate, with Master's degree of recognized Indian Universities, from the Association of Indian Universities (AIU), New Delhi (www.aiu.ac.in)**
- b. The candidates other than SC/ST/OBC/SBC/DT(VJ)/NT/Transgender/PwD/Orphans, who have secured **at least 55% marks (without gracing or rounding off)** in Master's or equivalent examination, are eligible for this test. The OBC/ SBC/DT(VJ)/NT **[belonging to non-creamy layer]** and SC/ST//Trans-genders/PwD/Orphans who have secured **at least 50% marks (without gracing or rounding off)** in Master's or equivalent Examination are eligible for this test. The candidates belonging to SC/ST/OBC/ DT (A)(VJ)/ NT (B,C,D)/ SBC including PwD & Orphans, must ensure that they have a valid category certificate from the Govt. of Maharashtra & Goa.
- c. **The candidates who are studying in the first year of two years Master's Course or in first two semesters of a four-semester course of Master's Degree or studying in the fourth year of Five year Integrated Masters Course, are not eligible to appear for this test.**
- d. The candidates who are pursuing their Master's degree or equivalent course or candidates who have appeared for their qualifying Master's degree (final year) examination and whose result is still awaited or candidates whose qualifying examinations have been delayed may also apply for this test. However, such candidates will be **admitted provisionally** and shall be considered eligible for Assistant Professor after they have passed their Master's Degree or equivalent examination with at least 55% marks (50% marks in case of SC/ST/PwD/Orphans/Transgender and OBC/SBC/DT(A)/NT(B)/NT(C)/NT(D)/ [Non-Creamy Layer only]. **Such candidates must complete their Master's Degree or equivalent examination within two years from the date of SET result, with required percentage of marks, failing which they shall be treated as disqualified.**
- e. **As per reservation policy of the states of Maharashtra and Goa, only their candidates can avail reservation benefits. Therefore, other state-reserved category candidates must write General Category in their online application form. Failure to do this will be an offense. Since the result of SET is provisional, and by mistake if such candidates qualify under the reserved category, they will be treated as disqualified.**

- f. **Candidates can appear for SET in the subject of their Post-Graduation only e.g. Commerce: M.Com., Environmental Science, M.Sc. Env. Sci., Life Science, M.Sc. Life Science/Botany/Zoology/Microbiology/ Biotechnology etc., Home Science : M.Sc., M.A. Home Science (Refer Item No. 4 on page 07, for list of SET and P.G. subjects).**

If a post-graduate subject of any candidate is not included in the list of SET subjects, such Candidates can appear for SET in a related or equivalent subject.

- g. **Candidates are neither required to send any certificates/documents in Support of their eligibility nor printout of their Application Form or Confirmation Page to the Nodal agency. However, the candidates, in their own interest, must ensure their eligibility for the test. In the event of any ineligibility being detected by the Nodal agency at any stage, their candidature will be canceled and they shall be liable for legal action. Nodal Agency do not verify the information provided by the candidates in their application form, hence candidature of all applicants will be purely provisional subject to the fulfillment of eligibility criteria.**
- h. **A candidate who has already qualified SET in a subject will not be allowed to appear again for SET in the same subject. The candidates violating this rule will be liable for Initiating legal action and shall not be issued a certificate.**
- i. To apply for the SET, there is no upper age limit.
- j. **As per the U.G.C. rules the candidates who have passed M.Sc. (by PPPR/Research) are not eligible for the SET.**
- k. The SET Nodal Agency will not issue any mark sheet to qualified/not qualified candidates. *Students should note that there is a provision for online verification of M-SET result by the employer.* **The SET Unit will issue e-certificate to qualified candidates based on the information provided by the candidate in the online application form. (For details refer to 'g' above).**

Reservation Policy for M-SET:

As per UGC notification, the reservation policy prevalent in the state is to be followed. As per reservation policy of Maharashtra state, 13% of the seats are reserved for Scheduled Caste(SC), 7% for Scheduled Tribe(ST), 19% for Other Backward Classes(OBC), 10% of the seats are reserved for EWS (Open), 2% for SBC, 3% for DT (A) VJ, 2.5% for NT(B), 3.5% for NT(C), 2% for the category NT(D), belonging to the Non Creamy layer (NCL)only, 38% for the category General/unreserved. There is 1% horizontal reservation for Orphans (Refer Appendix 3) and 5 % horizontal reservation for persons with bench mark disability (Maharashtra GR, RPwD Act 2016, Sect 32(1),(U.G.C. letter No.15-4(June 2013)-2013(NET)/PWD, dated 22 April,2022).

Section 2(r) of the RPwD Act, 2016 states the following:

Persons with benchmark disabilities (PwD) means a person with not less than forty percent (40%) of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority.

“Specified Disability “means the disabilities as specified in the Schedule of the RPwD Act 2016. The categories of disabilities are:

- (i) Blindness and low vision**
- (ii) Deaf and hard of hearing**
- (iii) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims
And muscular dystrophy**
- (iv)Autism, intellectual disability, specified learning disability and mental illness and**
- (v) Multiple disabilities from amongst persons under clauses (i) to (iv)**
- (vi)Other ‘specified disabilities’ mentioned in the Schedule of the RPwD Act 2016.**

Please refer to Office Memorandum issued by Ministry of Social Justice & Empowerment dated 29 August 2018 (F.No.34-02/2015-DD-III), guideline IV, second paragraph.

The facility of Scribe/Reader/Lab Assistant should be allowed to any person with benchmark disability as defined under section 2(r) of the RPwD Act, 2016 and has limitation in writing including that of speed if so desired by him/her.

In case of persons with benchmark disabilities in the category of blindness, Locomotor disability (both arms affected-BA) and cerebral palsy, the facility of scribe/Reader/lab assistant shall be given, if so desired by the person.

In case of other category of persons with benchmark disabilities, the provision of scribe/reader/lab assistant can be allowed on production of a certificate to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on his behalf, from the Chief Medical Officer/Civil Surgeon Medical Superintendent of Government health care institution as per proforma at Annexure I.

3. EXEMPTION FROM SET (ELIGIBILITY FOR ASSISTANT PROFESSOR):

- a. Exemption from SET will be as per decisions taken by the U.G.C. and State Government from time to time.

4. SET SUBJECTS, P.G. COURSES & POST GRADUATION SUBJECTS:

Presently the SET is being conducted in 32 subjects mentioned in the following table.

| Sr. NO. | SUB. CODE | SET SUBJECT | P.G. Course | P.G. Subject (S) |
|---------|-----------|---|--|--|
| 1 | 01 | MARATHI | M.A. | MARATHI |
| 2 | 02 | HINDI | M.A. | HINDI |
| 3 | 03 | ENGLISH | M.A. | ENGLISH |
| 4 | 04 | SANSKRIT | M.A. | SANSKRIT |
| 5 | 05 | URDU | M.A. | URDU |
| 6 | 10 | HISTORY | M.A. | HISTORY, ARCHAEOLOGY |
| 7 | 11 | ECONOMICS | M.A./M.Sc. | ECONOMICS, FINANCIAL ECONOMICS, AGRIBUSINESS ECONOMICS |
| 8 | 12 | PHILOSOPHY | M.A. | PHILOSOPHY |
| 9 | 13 | PSYCHOLOGY | M.A./M.Sc. | PSYCHOLOGY |
| 10 | 14 | SOCIOLOGY | M.A. | SOCIOLOGY/WOMENS STUDIES |
| 11 | 15 | POLITICAL SCIENCE | M.A./M.Sc. | POLITICS/POLITICAL SCIENCE/PUBLIC SERVICES |
| 12 | 16 | DEFENCE & STRATEGIC STUDIES | M.A./M.Sc. | DEFENCE STUDIES/ DEFENCE & STRATEGIC STUDIES |
| 13 | 17 | HOME SCIENCE | M.Sc./M.A. | HOME SCIENCE/FOOD SCI. & NUTRITION/OTHER RELATED SUBJECTS OF HOME SCI. |
| 14 | 18 | LIBRARY & INFORMATION SCIENCE | M.Lib. | LIBRARY SCI./LIBRARY & INFORMATION SCIENCE |
| 15 | 19 | JOURNALISM & MASS COMMUNICATION | M.A. | JOURNALISM & MASS COMMUNICATION/JOURNALISM |
| 16 | 20 | SOCIAL WORK | M.A./M.S.W | SOCIAL WORK |
| 17 | 21 | PUBLIC ADMINISTRATION | M.A. | PUBLIC ADMINISTRATION |
| 18 | 30 | MATHEMATICAL SCIENCE | M.Sc./M.A./M.Tech. (Science) | MATHEMATICS/ MATHEMATICAL SCIENCE/ STATISTICS/APPL. MATHS./IND. MATHS. |
| 19 | 31 | ENVIRONMENTAL SCIENCE | M.Sc./M.Tech./M.E.M | ENVIRONMENTAL SCIENCE/ GEOINFORMATICS/ ENVIRONMENTAL MANAGEMENT/ENERGY STUDIES & ENVIRONMENTAL MANAGEMENT/BIODIVERSITY |
| 20 | 32 | PHYSICAL SCIENCE | M.Sc. | PHYSICS/ PHYSICAL SCIENCE/ ASTROPHYSICS |
| 21 | 33 | CHEMICAL SCIENCE | M.Sc. | CHEMISTRY/ CHEMICAL SCIENCE |
| 22 | 34 | LIFE SCIENCE | M.Sc./M.Tech (Science) | BOTANY/ ZOOLOGY/ MICROBIOLOGY/ LIFE SCIENCE/ BIOTECHNOLOGY/ BIOCHEMISTRY/VIROLOGY/ BIOINFORMATICS/GENETICS |
| 23 | 35 | EARTH, ATMOSPHERIC, OCEAN & PLANETARY Sc. | M.Sc. | GEOLOGY/GEOINFORMATICS |
| 24 | 36 | GEOGRAPHY | M.A./ M.Sc. | GEOGRAPHY |
| 25 | 37 | COMPUTER SCIENCE & APPLICATION | M.Sc./MCA./ MCS/M.E./M.Tech | COMPUTER SCIENCE & APPLICATION/ COMPUTER SCIENCE & ENGINEERING/ INFORMATION TECHNOLOGY/INDUSTRIAL MATHEMATICS WITH COMPUTER APPLICATION/SOFTWARE SYSTEMS/ COMPUTER SCIENCE |
| 26 | 38 | ELECTRONIC SCIENCE | M.Sc. | ELECTRONIC SCIENCE/ INSTRUMENTATION |
| 27 | 39 | FORENSIC SCIENCE | M.Sc. | FORENSIC SCIENCE |
| 28 | 50 | COMMERCE | M.Com/CA/CS/Cost & works Accountants | COMMERCE |
| 29 | 51 | MANAGEMENT | M.B.A./MIM./MHRDM./MFM./MMM./MLS/MMS/MCM/MPM | MANAGEMENT, MARKETING, HR, FINANCE, IT |
| 30 | 60 | LAW | LL.M. | LAW |
| 31 | 70 | EDUCATION | M. Ed./M.A. | EDUCATION |
| 32 | 71 | PHYSICAL EDUCATION | M.P.Ed. | PHYSICAL EDUCATION |

The candidates are allowed to appear for only one SET subject listed under item No.4 above. However, the candidates who have already qualified SET in one subject will not be allowed to appear again for SET in the same subject.

*The candidates with Master's Degree in Public Services are eligible to appear in subject 'Political Science'.

Candidates have to appear for SET in the subject of their Post-Graduation only. However, candidates whose post-graduation subject is not covered in the list of subjects under ItemNo.4 may appear for SET in a related subject as per the guidelines of U.G.C.(NET).

5.CENTERS OF EXAMINATION:

The MH-SET will be conducted at the following 17 city centers only:

Mumbai, Pune, Kolhapur, Solapur, Ahmednagar, Nashik, Dhule, Jalgaon, Aurangabad, Nanded, Amravati, Nagpur, Chandrapur, Gadchiroli, Panjim (Goa), **Ratnagiri & Parbhani.**

6.a)APPLICATION FORM :

Application form is available only at the following University Website:

<https://setexam.unipune.ac.in>

*Candidates are neither required to send any certificates/documents in support of their eligibility nor printout of their application form to any coordinating Center in the States of Maharashtra and Goa or to SET Department, Savitribai Phule Pune University,Pune.*The list of the enrolled candidates will be displayed on the following website:-

<https://setexam.unipune.ac.in>

The candidates whose names are missing but have paid fees should immediately mail a scanned copy of evidence of payment to set-support@pun.unipune.ac.in.*The candidates should take a printout of the online application after filling up necessary information and retain it for future use.*

b) FEES:

The examination fees* including processing fee are as under:

- | | | |
|-----|--|-----------|
| i) | OPEN | Rs. 800/- |
| ii) | <ul style="list-style-type: none">• SC/ST/**PwD/Transgender/Orphans• OBC/DT(A)(VJ)/NT(B)/NT(C)/NT(D)/SBC (Non-Creamy Layer only)/EWS (Open). | Rs. 650/- |

* Pay fees as per notification only.

**PwD: Only persons with 40% or more disability are eligible to avail benefit under this category.

The candidates of other states except Goa, belonging to reserved categories shall be treated as Open/general category, as per the reservation policy of Maharashtra & Goa states.

The examination fees should be paid through Debit Card/Credit Card/Net banking only. Examination fees once paid cannot be refunded.

7. SCHEME OF EXAMINATION:

- a. **The SET will be conducted offline in Objective Mode.** The test will consist of two papers. Both the papers will consist of only objective type questions and will be held on the day of Examination in *two separate sessions* without break as under :

| Session | Paper | Number of Multiple Choice Questions | Marks | Duration |
|---------|-------|---|--------------|-----------------------------------|
| First | I | 50 questions all of which are compulsory | 50 x 2 = 100 | 1 hour (10.00 a.m. to 11.00 a.m.) |
| Second | II | 100 questions all of which are compulsory | 100 x 2= 200 | 2 hours (11.30 a.m. to 1.30 p.m.) |

- b. **Paper-I** shall be of general nature, intended to assess the teaching/research aptitude of the candidate. It is primarily designed to test reasoning ability, comprehension, divergent thinking and general awareness of the candidate. Paper I shall consist of fifty (50) objective type compulsory questions, two marks each.

Paper I has 4 sets with 4 different Test Booklet Codes viz. A, B, C, D. Student has to ensure that the same Test Booklet Code is pre-printed and pre-shaded on the OMR sheet (Answer Sheet) of Paper I.

Paper-II shall consist of hundred (100) objective type compulsory questions, (except mathematical science) based on the subject selected by the candidate. Each question will carry two marks. **In Mathematical Science, a student has to attempt all questions (100) either from Sections I & II or from Sections I & III only. The OMR sheets with questions attempted from both sections viz., II & III, will be rejected.**

Paper II of each subject has 4 sets with 4 different Test Booklet Codes viz., A, B, C, D. Student has to ensure that the same Test Booklet Code is pre-printed and pre-shaded on the OMR sheet (Answer Sheet) of Paper II.

Top part of the OMR sheet will be given to each student along with Admit Card to practice writing and shading of Seat No., Subject Code (For both the papers)

All questions of Paper-II will be compulsory, covering updated syllabi for all subjects.

The Candidate will have to mark the responses for questions of Paper-I & Paper-II on the Optical Mark Reader (OMR) Sheet provided along with respective Test Booklet.

No corrections in the OMR sheets are permitted. In case of corrections, the candidate shall be responsible for his/her loss.

The detailed instructions for shading subject code, seat number and responses on the OMR sheet are given under item No. 14 on page 18. It may be noted that these instructions to candidates will not be sent to any of the candidate by post.

- c. **The candidate has to return the original OMR sheet to the invigilator on conclusion of each session.** However, the candidates are allowed to carry the Test Booklet of Paper-I and II along with duplicate copy of OMR sheets (carbon less copy) on conclusion of examination only.
- d. There will be no negative marking.

The Maharashtra State Eligibility Test for the States of Maharashtra & Goa will be conducted based on syllabi of UGC-NET&UGC-CSIR- NET, which have been updated and uploaded on the following websites: <https://setexam.unipune.ac.in>

These syllabi are also available on following websites :

a. <https://www.ugcnetonline.in>

b. <https://csirhrdg.res.in>

These updated syllabi will be applicable for SET to be conducted on 26th March, 2023.

Now Paper II will contain 100 compulsory MCQs of two marks each from the subject selected by the candidate and the duration of this paper has been made as two hours (120 minutes). Kindly note that the M-SET will be based on two papers only as per UGC- NET.

Re-Evaluation/Re-Checking of result:

As per UGC directives, there shall be no re-evaluation/re-checking of the questions after SET result. Therefore, candidates should not make any correspondence in this regard with nodal agency once the SET result is declared.

8. PROCEDURE & CRITERIA FOR DECLARATION OF RESULT:

Following procedure and criteria for declaration of SET result is followed as prescribed in the revised qualifying criteria as per UGC notification (No. F.4-2/90(NET), Feb. 2018):

Step I: Total qualifying slots:

It is 6% of the appeared candidates (appeared for SET in both the papers), which equals to total number of qualifying slots i.e. minimum number of candidates to be qualified.

Step II: Category-wise qualifying slots:

Total qualifying slots are allocated to different categories as per reservation policy of the Maharashtra state.

Step III: Candidates fulfilling minimum eligibility subject-wise, category-wise:

In order to be considered for eligibility for Assistant Professor, the Candidates must have appeared in both the papers & secured at least 40% aggregate marks in both the papers taken together for General Category candidates & at least 35% aggregate marks in both the papers taken together for all candidates belonging to Reserved categories viz. SC/ST/OBC/DT(A), NT(B), NT(C), NT(D)/SBC (Non Creamy Layer only), Orphans & PwD, as shown below:

| CATEGORY | Secured at least following % aggregate marks in both the papers taken together | |
|---|--|----------|
| | PAPER-I | PAPER-II |
| OPEN/EWS/Orphan | 40% aggregate marks in both the papers taken together | |
| * SC/ST/PwD(Disability 40% or more)/Trans-genders/Orphan * OBC/DT(A)(VJ)/NT(B)/NT(C)/NT(D)/SBC/(Non Creamy Layer only) | 35% aggregate marks in both the papers taken together | |

* Enter your category & subject in the online application form correctly, as the cut off % marks for qualifying are linked with it. Hence, the candidates will not be entertained for change of category & subject once the last date for editing in the online application form is over. No request for any corrections shall be entertained after the last date of editing in the online application form.

Step IV: Number of qualifying slots subject-wise for a particular category:

The candidates who fulfilled Step III are considered to compute the qualifying slots subject-wise category-wise. The qualifying slots subject-wise for a particular category are calculated by using the following formula:

e.g. **No. of qualifying slots for a subject Under General Category =**

(No. of candidates who fulfilled minimum eligibility in that subject under General category) X (No. of slots available under General category)

Total no. of candidates who fulfilled minimum Eligibility in all subjects Under General Category

Hence, the category & subject should be correctly entered in the online application form. (Change of category, subject, center etc. will not be allowed after the last date for editing an online application form).

Step V: Qualifying cutoff % aggregate marks subject-wise, category-wise:

Merit list of candidates fulfilling minimum eligibility (Step III candidates), is prepared subject-wise for a particular category. The % aggregate marks corresponding to number of qualifying slots for a particular subject category-wise, gives qualifying cutoff % aggregate marks subject-wise category-wise.

Step VI: Number of candidates qualified subject-wise, category-wise:

Number of candidates who scored marks in two papers taken together, equals to or greater than the qualifying cutoff % aggregate marks in a particular subject category-wise, gives number qualified candidates subject-wise category-wise.

9. PROVISIONS FOR PERSONS WITH BENCHMARK DISABILITY (PwD) HAVING 40% OR MORE DISABILITY,

- I. The candidates with disability should fill in the type and percentage of disability correctly in the online application form. The visually challenged candidates who have 40% or more disability will be provided scribe/reader on request of the candidate. Such candidate will have to submit the request to the State Agency for the same at the time of applying online. In case of any mishap at the last minute, they may place a request in writing with the Center-Superintendent. The Center-Superintendent will identify the scribe, only in case a request is received from the candidate, he/she would be allowed to meet the scribe a day before the examination to verify the suitability of the scribe. Twenty minutes for Paper I and 40 minutes for Paper II will be given as compensatory time (extra time) for candidates with 40% or more disability irrespective of the fact that the candidate(s) is/are availing the facility of scribe/reader.
- II. The candidates with disability should fill in the percentage and type of disability in the online application form correctly.
- III. The candidate opting for his/her own scribe, has to request the concerned Center Superintendent for the same in writing at least one week in advance of the test. **Such candidates have to produce the scribe before the concerned Center Superintendent along with his/her certificates of educational qualifications at least one day before the test.**

N.B.

- A. PwD candidates must bring their Medical Certificate of 40% or more disability, issued by Civil Surgeon, on the day of SET examination.
- B. The candidates with physical limitations to write in examination should submit certificate (As per Appendix 1) to the superintendent at the time of examination.
- C. The candidates who wish to use Own Scribe should submit certificate (Appendix 2) to the superintendent one week in advance.

10. ADMIT CARD/HALL TICKET:-

The Hall Ticket/Admit Card will be generated based on the information provided by the candidate in the online application form. In case of false information in the online application form, the admit card will be generated accordingly. It will be provided online to all candidates 10 days prior to the date of the SET examination on the same website from where the candidate had submitted his/her SET application form online. Candidate shall enter his/her Login ID and password for getting his/her Admit Card. *Admit card/Hall Ticket will not be sent to the candidates by post.*

Candidates have to download and get a printout of ADMIT CARD. Candidate must carry admit card and also one additional photo identity such as Adhar Card, PAN card, Voter Id etc. On the Day of the Examination.

The candidates will be allowed to appear only for the SET subject mentioned in the admit card.

Candidates are also requested to approach Contact Person of the Center opted by him/her for assistance required, if any.

11. HOW TO APPLY (APPLICATION HAS TO BE SUBMITTED ONLINE):**STEPS FOR SUBMISSION OF ONLINE APPLICATION FORM**

- i. Candidate seeking admission to the Test (SET, 26th March, 2023) must apply online only on following SET website:

<https://setexam.unipune.ac.in>
- ii. You will require to enter “**NUMBER**” of any one of the following documents while filling online application form: PAN/Aadhar card / Voter Id/ Passport /Ration card/ Bank account or any other Govt. Identity proof.
- iii. Before applying Online, the candidates must possess the scanned images as below:-
 - Passport size photograph in JPG/ JPEG format of maximum 50kb.
 - Signature in JPG/ JPEG format of maximum 30kb.
- iv. After filling all the details for applying online for SET, the candidates have to make payment through Credit card/Debit card/ Net Banking indicating your details.
- v. **The candidates are required to bring a photo identity card along with printout of their online admit card on the day of examination.**
- vi. Before applying Online, candidates are advised to go through detailed notification available on following SET website:
<http://setexam.unipune.ac.in>
Please note that fee submitted through any other mode like Money Order, Demand Draft, IPO, Challan etc. will be summarily rejected.
- vii. *In order to avoid last minute rush, the candidates are advised to apply early enough. SET State Agency will not be responsible for network problems or any other problem of this nature in submission of online application during last days.*

12. GENERAL INSTRUCTIONS :

- I. The candidates must read the conditions of eligibility as given at item no. 2 carefully and must satisfy themselves regarding their eligibility for the test before filling the online application form.
- II. Submission of Online Application is mandatory. Hard copies of application form will not be accepted by any coordinating Center in States of Maharashtra and Goa or by SET Department, Savitribai Phule Pune University, Pune. ***It must be retained by the candidate for his/her future use.***
- III. Application Form must be complete in all respects as per the Notification. **No requests for change of category or subject will be entertained, after the last date for editing online application form.**
- IV. Incomplete Application Form will be rejected.
- V. **Applications submitted on any other format (including old SET format) will not be accepted.**
- VI. ***Printout of online application form should be kept by the candidate with him/her for further reference. The state agency shall not provide this information even after the result is declared.***
- VII. **No online applications can be submitted after the last date (i.e. 7.12.2022).**
- VIII. The candidates are required to bring a photo identity card alongwith printout of their online Admit Card on the day of examination. **No candidate will be allowed to appear for the examination whose admit card is not issued by the SET State Agency.**
- IX. The candidates should report at the examination center 60 minutes prior to commencement of examination. No candidate will be allowed to enter the examination center/hall after commencement of examination.
- X. **No candidate will be allowed to leave the examination hall/room before 1.30 p.m.**
- XI. ***The candidate shall have to return the original OMR Sheet to the Invigilator on conclusion of each session. However, candidates are allowed to carry the Test Booklets of Paper-I and II along with duplicate copy (carbon less copy) of OMR Sheets on conclusion of examination only.***
- XII. No TA will be paid to the candidates, on account of appearing for the examination etc.
- XIII. **The use of calculator and Log Tables is not permitted. Mobile phones, Pagers, Electronic Devices etc. are not allowed in the Examination Hall/Room.**
- XIV. A candidate who does not appear in paper-I will not be permitted to appear in paper-II.
- XV. Candidates will not be allowed to write any question from the Test Booklet on the Admit Card or on any other paper.
- XVI. There are no negative marks for incorrect answers.
- XVII. The Answer keys of all the papers will be displayed on **the following website: <http://setexam.unipune.ac.in>**
The date for display of provisional answer keys will be notified later on the above website. The candidates, who are not satisfied with the answer keys may challenge (online only through the link available on the website (<http://setexam.unipune.ac.in>)) on payment of Rs.1000/-per question. In case the challenge of any candidate regarding answer keys is accepted, the fee will be refunded to such candidates. In all other cases the fee once paid will not be refunded. **The SET State Agency's decision on the Challenges shall be final and the result will be prepared on the basis of the final answer keys to be displayed on the SET website.**
- XVIII. **The marks of all the candidates will be uploaded on the following SET website: <https://setexam.unipune.ac.in>**
Soon after approval of the result by committee for declaration of result. Besides this, the SET state Agency will not issue any marks sheet to qualified/non qualified candidates. The qualified candidates shall not be required to submit eligibility documents after declaration of result.
- XIX. **As per UGC directives, No Grievances with regard to Final Answer key(s), will be entertained after declaration of result of SET to be held on 26th March, 2023.**
- XX. There are no negative marks for incorrect answers.

- XXI. Canvassing in any form will disqualify the candidate.
- XXII. **The decision of the SET State Agency shall be final in all matters.**
- XXIII. All legal disputes pertaining to this Test shall fall within the jurisdiction of appropriate Courts within Maharashtra and Goa only.
- XXIV. Candidate must sign the attendance sheet in each session. In absence of candidate's signature, on attendance sheet, his/her O.M.R. (Answer-sheet) will not be checked.
- XXV. Smoking, Taking Tea/Coffee/Alcoholics etc. or any refreshments in the examination hall/room are prohibited.

13. CHECK LIST FOR FILLING THE ONLINE APPLICATION FORM:

The candidates are advised to ensure the following points before filling the Online Application forms:

- i. Whether they fulfill the eligibility conditions for the Test as prescribed under The heading '**CONDITIONS OF ELIGIBILITY**'
- ii. That they have filled their **CATEGORY**, viz, OPEN/OBC/DT(A)(VJ)/ NT(B)/NT(C)/NT(D)/SBC/ (belonging to the non-creamy layer only), SC/ST/ PwD(40% or more disability), EWS/Orphan/Transgender in the relevant column correctly.
- iii. That they have filled in their **subject and Center of examination correctly**.
- iv. That the Persons with 40% or more Disability (PwD) have filled the relevant column in the online application form. Only PwD candidates with 40% or more Disability have to fill this column and the others have to leave it blank.
- v. Whether they have kept a printout of online application form (confirmation page) for their own record.

14. IMPORTANT INSTRUCTIONS FOR SHADING THE SUBJECT CODE, SEAT NUMBER and RESPONSES ON OMR SHEET WITH BLUE/BLACK BALL POINT PEN:

Ensure that you write and darken the respective circles completely for Seat No., Subject Code correctly otherwise your answer sheets may not be evaluated.

* **Wrong shading of circles corresponding to Subject Code and Seat No. will result in rejection of his/her answer book. Such answer books will summarily not evaluated.**

Candidates must write & darken Seat No., Subject Code of Paper II on respective OMR Sheet. Non-darkening of Seat No., Subject Code will result in rejection of answer book & candidate will get '000' marks in that paper.

The student will be solely responsible for such mistakes made in the answer book (OMR sheet).

- (i) Marking responses: Out of four alternatives for each question, only one circle for the correct answer is to be darkened completely with Blue/Black Ball Point Pen only. For example Question No. 008 in the Test Booklet reads as follows:

Qutub Minar is situated in

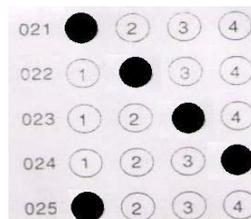
- A. Delhi
B. Mumbai
C. Agra
D. Bengaluru

The correct response to this question is (1) Delhi. The candidate will locate Question No. 008 in the Answer Sheet (OMR) and darken the circle (1) as shown below:

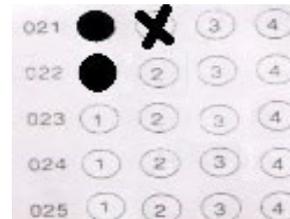
008 ● ② ③ ④

- (ii) Use Blue or Black Ball Point Pen to completely darken within the appropriate circle, i.e. one circle for each entry. The answer once darkened is not liable to be changed. Use of pencil is strictly prohibited. If any candidate uses the pencil for darkening the answer sheet, his/her answer sheet will be rejected.
- (iii) The Correct method and wrong method of marking is shown below. A light or faintly darkened circle or a casual dot at the center of a circle is a wrong method of marking and liable to be rejected/accepted by the Optical Scanner. Ensure that, the circle is properly darkened. The casual dot in the circle may not be detected on carbonless copy & may be detected when in isolation and may not be detected when associated with darkened circle. You will be at loss by making such casual dots in the circles. The candidate will be responsible for such mistakes.
- (iv)

Correct Method



Wrong Method



- (v) If the candidate does not want to attempt any question he/she should not darken the circle given against that question.
- (vi) Please do not fold the OMR (Answer) Sheet and do not make any stray marks on it.
- (vii) **ROUGH WORK**
The candidate will not do any rough work on the OMR (Answer) Sheet. All rough work is to be done in the Test Booklet on the space provided.

(viii) CHANGING AN ANSWER IS NOT ALLOWED

The candidates must fully satisfy themselves about the accuracy of the answer before darkening the appropriate circle as no change in answer once marked is allowed. Use of eraser or white/correction fluid on the Answer Sheet is not permissible as the Answer Sheets are machine gradable and it may lead to wrong evaluation.

- (ix)** Prior to handing over the Answer Sheet soon after the examination is over, the candidate must sign the attendance sheet as a proof thereof. **The examinee is permitted to carry the Test Booklet.**

WARNING:

1. PERSONS REMOVING PAGES FROM THE TEST-BOOKLET DURING EXAMINATION, IMPERSONATING OR TRYING TO APPEAR IN THE SEAT ALLOCATION PROCESS THROUGH FORGED MEANS WILL BE DEALT WITH AS PER LAW.
2. CANVASSING DIRECTLY OR INDIRECTLY FOR THE ALLOTMENT OF SEATS OR INFLUENCING STAFF BY UNFAIR MEANS WOULD LEAD TO SERIOUS CONSEQUENCES INCLUDING DISQUALIFICATION OF THE CANDIDATES.

15. UNFAIR MEANS/MISCONDUCT :

Any candidate found guilty of using unfair means or of misconduct of any nature in the Examination hall/room shall be liable to be disqualified for future SET examinations.

- a. Any candidate who creates disturbance of any kind during the course of the examination or otherwise misbehaves in or around the examination center or refuses to obey the Superintendent, Assistant Superintendent or any other official on examination duty or changes his/her seat with any other candidate will be deemed to have committed misconduct. Such a candidate shall forfeit the right to continue with the examination.
- b. If any candidate, appearing in SET is found to have in his possession or access to papers/books or notes which may possibly be of help to his/her or is found giving or receiving assistance or copying from any paper/book or note, or helping other candidate(s) to copy from his/her answer-sheet/test booklet or writing questions set in the question paper on any other paper, or using or attempting to use any other unfair means, a report about the same in the sealed cover shall be forwarded to the Member Secretary (SET).

The report of the invigilator Staff supported/endorsed by the Superintendent/Observer shall be treated as conclusive proof to establish a charge of unfair means against the candidate. In such a case, the candidate shall earn disqualification from appearing in the SET.

- c. Each candidate shall have to produce his/her admit card on demand by the Coordinator Invigilator/Examination Superintendent/Observer.
- d. The candidates shall have to abide by any instructions that may be announced by the Superintendent/Invigilator in the examination hall/room. Important instructions for marking the responses with pen and paper based examination.

**Member Secretary
(M-SET)**

APPENDIX-1

Certificate regarding physical limitation to write in an examination

Certificate No. _____ Dated _____

This is to certify that Mr./Ms. _____

Aged _____ Years, Son/Daughter of Mr./Mrs. _____

R/o _____

Affix Passport size
Photograph of the
candidate (same as
uploaded on the
Online Application
Form) duly attested
by the issuing

Candidate for 38th M-SET to be held on 26th March 2023 with Application No.and Seat
No.has the following Disability (name of the Specified Disability)in (percentage)
of _____
(in words) _____

(in Figures).

- Please tick on the "Specified Disability"

(Assessment may be done on the basis of Gazette of India, Extraordinary, Part-II, Section 3 Sub-section (ii), Ministry of Social Justice and Empowerment)

| S. No. | Category | Type of Disability | Specified Disability |
|--------|--------------------------|------------------------------------|---|
| 1. | Physical Disability | Locomotor Disability | a. Leprosy cured person, b. cerebral palsy, c. dwarfism, d. muscular dystrophy, e. acid attack victims. |
| | | Visual Impairment | a. blindness, b. low vision |
| | | Hearing Impairment | a. deaf, b. hard of hearing |
| | | Speech & Language Disability | Permanent disability arising out of conditions such as laryngectomy or aphasia affecting one or more components of speech and language due to organic or neurological causes. |
| 2. | Intellectual Disability | | a. specific learning disabilities/perceptual disabilities: Dyslexia, Dysgraphia, Dyscalculia, Dyspraxia & Developmental Aphasia b. autism spectrum disorder |
| 3. | Mental Behaviour | | a. mental illness |
| 4. | Disability caused due to | i. Chronic Neurological Conditions | a. multiple sclerosis b. Parkinson's disease |
| | | ii. Blood disorder | a. Haemophilia, b. Thalassemia, c. Sickle cell disease |
| 5. | Multiple Disabilities | | More than one of the above specified disabilities including deaf blindness |

This is to further certify that he/she has physical limitation which hampers his/her writing capabilities to write the Examination owing to his/her disability

Signature

Name: _____

Chief Medical Officer/ Civil Surgeon/ Medical Superintendent
Government Health Care Institution with Seal

Letter of Undertaking for Using Own Scribe

I _____, a candidate with _____ (name of the disability) appearing for the _____ (name of the examination) bearing Roll No. _____ at _____ (name of the centre) in the District _____, _____ (name of the State). My qualification is _____.

I do hereby state that _____ (name of the scribe) will provide the service of scribe/reader/lab assistant for the undersigned for taking the aforesaid examination.

I do hereby undertake that his qualification is _____ In case, subsequently it is found that his qualification is not as declared by the undersigned and is beyond my qualification, I shall forfeit my right to the post and claims relating thereto.

(Signature of the candidate with Disability)

Place:

Date:

शासन निर्णय क्रमांक-अनाथ-२०१८/प्र.क्र.१८२/का-०३.

प्रपत्र

अनाथ प्रमाणपत्र

विभागीय उपायुक्त (महिला व बाल विकास) यांचे कार्यालय -

विभागाचे नाव-

संदर्भ- १.शासन निर्णय, महिला व बाल विकास विभाग, क्र.....दिनांक.....
 २.बाल कल्याण समिती.....यांचे पत्र क्र.....दिनांकअन्वये केलेली शिफारस.
 ३.जिल्हा महिला व बाल विकास अधिकारी यांचे पत्र क्र.....दिनांकअन्वये केलेली
 शिफारस.

संकेतांक क्रमांक

नवीन फोटो

विभागीय उपायुक्त कार्यालयाचा

गोल शिक्का

नाव :-

१) "अ" प्रवर्गातील अनाथ मुलांसाठी "अनाथ" असल्याचे प्रमाणपत्र.

प्रमाणित करण्यात येते की, प्रवेशित नामे ----- वय वर्षे -----
 अंदाजित जन्मदिनांक ----- हा दिनांक ----- पासून ----- संस्था, मु. पो. ---
 ----- ता. ----- जिल्हा ----- या शासनमान्य स्वयंसेवी/ शासकीय
 बालगृहात त्या संस्थेतील प्रवेशित रजिस्टरमधील नोंदणी क्रमांक ----- नुसार दाखल झालेला ---
 ----- मुलगा / मुलगी अनाथ आहे.

संस्थेत दाखल होण्याची पार्श्वभूमी :- (वर्णन द्यावे)-----

प्रवेशित नामे.....याच्या/हिच्या आई वडिलांचा ठाव ठिकाणा सर्व मार्गाचा अवलंब करूनही
 अद्याप लागलेला नाही किंवा लागण्याची शक्यता नाही. संबंधित प्रवेशित हा अनाथ असल्याचे प्रमाणित करीत
 आहे. तसेच त्याच्या जातीबाबत कोणतेही कागदपत्र उपलब्ध नाही, असेही प्रमाणित करण्यात येत आहे.

२) "ब" प्रवर्गातील अनाथ मुलांसाठी "अनाथ" असल्याचे प्रमाणपत्र.

प्रमाणित करण्यात येते की, प्रवेशित नामे ----- वय वर्षे -----
 अंदाजित जन्मदिनांक ----- हा दिनांक ----- पासून ----- संस्था, मु. पो. ---
 ----- ता. ----- जिल्हा ----- या शासनमान्य स्वयंसेवी/ शासकीय
 बालगृहात त्या संस्थेतील प्रवेशित रजिस्टरमधील नोंदणी क्रमांक ----- नुसार दाखल झालेला ---
 ----- मुलगा / मुलगी अनाथ आहे.संस्थेत दाखल होण्याची पार्श्वभूमी :- (वर्णन द्यावे)-----

शासन निर्णय क्रमांक-अनाथ-२०१८/प्र.क्र.१८२/का-०३.

प्रवेशित नामे:.....याच्या/हिच्या (नांव व पत्ता) ----- या नातेवाईकाचा शोध लागलेला असून, त्याचे प्रवेशिताशी नाते ----- असे आहे. नातेवाईकाशी जात ----- असल्याने, प्रवेशितांची जात ----- असल्याचे प्रमाणित करण्यात येत आहे. तसेच संबंधित प्रवेशित हा अनाथ (आई वडील नसलेला) असल्याचे प्रमाणित करण्यात येत आहे

३) "क" प्रवर्गातील मुलासाठी अनाथ असल्याचे प्रमाणपत्र.

प्रमाणित करण्यात येते की, अर्जदार नामे ----- वय वर्षे ----- जन्म दिनांक ----- हा /ही महिला व बाल विकास विभागांतर्गत कार्यरत असणा-या संस्थेमध्ये कधीही दाखल नव्हती. याचे/हिचे आई वडील मयत आहेत तथापि याचे /हिचे कागदपत्रावरजातीचा उल्लेख करण्यात आलेला आहे.....याचे/हिचे इतर नातेवाईक जिवंत असून त्याचे नातेवाईकांकडे संगोपन झालेले आहे. नातेवाईकाची जातअसल्याने अर्जदाराची जात.....असल्याचे प्रमाणित करण्यात येत आहे. तसेच संबंधित अर्जदार अनाथ असल्याचे (आई वडील नसलेला) असल्याचे प्रमाणित करण्यात येत आहे.

(अनाथ प्रमाणपत्र वितरीत करताना अनाथ मुलगा ज्या प्रवर्गातील ("अ", "ब" आणि "क") असेल त्यासंबंधित नमुन्याचा वापर करण्यात यावा.)

त्याचे भविष्य उज्ज्वल व्हावे, ही शुभेच्छा.

(गोल शिक्का)

स्वाक्षरी /-

नाव-

विभागीय उपार्युक्त, महिला व बाल विकास,
.....विभाग.