

DETAILED SYLLABUS AND MARK DISTRIBUTION

(DEGREE LEVEL MAIN EXAMINATION - 2022)

**Executive Assistant In Kerala State Backward Classes Development Corporation
(Cat.No. 137/2021),
Stenographer In Kerala State Industries Enterprises Limited (Cat.No. 517/2021),
Confidential Assistant Grade II in Kerala Water Authority (Cat.No. 632/2021.
633/2021, 634/2021)**

(MAXIMUM MARKS 100)

**“ A PASSAGE IN ENGLISH OF 400 WORDS WILL BE DICTATED IN
5 MINUTES (80 WORDS PER MINUTE) AND THE CANDIDATE HAVE TO TAKE
DOWN THE PASSAGE IN SHORTHAND THEN TO WRITE THE PASSAGE IN
LONG HAND USING INK WITHIN ONE HOUR ”**
